

ADMINISTRATIVE - INTERNAL USE ONLY

9 January 1978

MEMORANDUM FOR: Chief, Compensation Division, Office
of Finance

THROUGH : Chief, Contract Personnel Division,
Office of Personnel

SUBJECT : Memorandum of Oral Understanding With
Member of DCI's S&T Advisory Panel
(STAP)

1. This document will serve as a memorandum in lieu of contract when approved by the Special Contracting Officer, Office of Personnel.

STATINTL

2.

[REDACTED]
is serving a three-year term on the DCI's S&T Advisory Panel under the following financial arrangements. He is paid a fee for each day's service equivalent to the top step of a GS-15 (currently \$180.88), and travel expenses. The panel as a group has for the past year met for two-day sessions each quarter; in addition, individual members between meetings spend a varying amount of time either at the Agency or elsewhere on STAP business.

STATINTL

[REDACTED]
This payment will be charged to FAN 77-159802.

STATINTL

STATINTL

[REDACTED]
Executive Secretary

* APPROVAL:

[REDACTED] STATINTL
Special Contracting Officer/OP

*Only through 30 April 1978.

DATE : 23 January 1978

ADMINISTRATIVE - INTERNAL USE ONLY

ADMINISTRATIVE - INTERNAL USE ONLY
DIRECTOR OF CENTRAL INTELLIGENCE
Scientific and Technical Intelligence Committee

SUBJECT: Memorandum of Oral Understanding With Member
of DCI's S&T Advisory Panel (STAP)

Distribution:

Orig. & 1 - Addressee
1 - C/CPD/OP
1 - CPD/SCO/OP
1 - C/SS/ICS
1 - OSI/B&F
1 - STAP (Chrono)
1 - STAP (Finance)

9 January 1978

STATINTL

Dear [REDACTED] STATINTL

According to my records you were paid a total of \$2055.33 during CY 1977. The breakdown is as follows:

<u>Dates</u>	<u>Services</u>	<u>Transportation</u>	<u>Misc.</u>	<u>Total</u>
18 Nov. 9 & 10 Dec. 76	\$456.96 (3 days @ 152.32)	----	44.50	501.46
23 & 28 Feb. 2 and 18 Mar.	\$304.64 (2 days @ 152.32)	27.20	---	331.84
16 & 17 June	\$337.92 (2 days @ 168.96)	8.40	---	346.32
18 & 29 July, 19 Aug. 27, 28 Sept.	\$844.80 (5 days @ 168.96)	27.92	2.99	875.71 <u>\$2055.33</u>

The reimbursement for travel is a few cents more than you claimed because the rate for the government was raised from 15¢ and is now 17¢ per mile.

The comparable figures for the December 1977 meeting are as follows, but have not yet been submitted by me to the Finance people:

16 Dec.	\$180.88 (1 day @ 180.88)	4.76	\$ 185.64
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Hope this keeps the IRS off your back.

[REDACTED] STATINTL
Executive Secretary

ADMINISTRATIVE - INTERNAL USE ONLY

Approved For Release 2001/03/04 : CIA-RDP80T01198A000100010009-0

DIRECTOR OF CENTRAL INTELLIGENCE
Scientific and Technical Intelligence Committee

11 November 1977

MEMORANDUM FOR: Chief, Compensation Division, Office
of Finance

THROUGH : Chief, Contract Personnel Division,
Office of Personnel

SUBJECT : Payment for Members of DCI's S&T Advisory
Panel (STAP) Members

REFERENCE : MOCs Dated 2 September 1977

1. This is to confirm that the below named members of the DCI's Science and Technology Advisory Panel (STAP), are paid for each day's service the equivalent to the top of a GS-15. Under the recent legislative pay raise, this amount will be \$180.88.

STATINTL



STATINTL

2. [REDACTED] for whom an MOC was also dated 2 September, has become Director of Research in the Department of Energy and will be a "member-emeritus" of the STAP rather than a full, active member.

STATINTL

Signed



STATINTL

Executive Secretary

APPROVAL:

/s/



Special Contracting Officer/OP

DATE:

15 NOV 1977

Approved For Release 2001/03/04 : CIA-RDP80T01198A000100010009-0

ADMINISTRATIVE - INTERNAL USE ONLY

ADMINISTRATIVE - INTERNAL USE ONLY

Approved For Release 2001/03/04 : CIA-RDP80T01198A000100010009-0

SUBJECT: Payment for Members of DCI's S&T Advisory
Panel (STAP) Members

Distribution:

Orig. & 1 - Addressee
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1 - OSI/B&F
-2 - STAP Files

ADMINISTRATIVE - INTERNAL USE ONLY

Approved For Release 2001/03/04 : CIA-RDP80T01198A000100010009-0

9 November 1977

MEMORANDUM FOR : Chief, Support Staff ICS
ATTENTION : Budget & Finance Officer
SUBJECT : Reimbursement for STAP Member

STATINTL

Per your request, attached is a letter from [REDACTED] requesting reimbursement for services performed on 29 July 1977 on behalf of the DCI's S&T Advisory Panel. He did in fact work for STIC that day. As you may recall I had submitted an earlier request (27 October) for this reimbursement, but [REDACTED] request had been signed by his secretary rather than himself.

STATINTL

STATINTL

[REDACTED]
Executive Secretary

Attachment:
As Stated

Distribution:

STATINTL

Orig. & 1 - Addressee (w/att)
2 - ^{STAP}STIC Files (w/att)

OSI/STIC [REDACTED] efa/9 Nov. 77 (4170)

STATINTL

Approved For Release 2001/03/04 : CIA-RDP80T01198A000100010009-0

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STATINTL

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STATINTL

ENDORSEMENTS/RESTRICTIONS (CARBON)		ORIGIN		DESTINATION		FDS/DO		CARRIER		FARE CALCULATION		See below for Airline Form, Serial Number	
NAME OF PASSENGER		NOT TRANSFERABLE		ISSUED IN EXCHANGE FOR		27 JUL 77		PASSENGER'S COUPON		130 NE		120 AL	
1		2		3		4		TICKET DESIGNATOR		4		WS	
COUPONS NOT VALID AFTER		1		2		3		4		TICKET DESIGNATOR		4	
X/O		NOT GOOD FOR PASSAGE		FARE BASIS		ALLOW		CARRIER		FLIGHT/CLASS		DATE	
1		2		3		4		5		NE		5135	
2		3		4		5		F		NE		5135	
3		4		5		6		Y		NE		5135	
4		5		6		7		S		NE		5135	
5		6		7		8		S		NE		5135	
6		7		8		9		S		NE		5135	
7		8		9		10		S		NE		5135	
8		9		10		11		S		NE		5135	
9		10		11		12		S		NE		5135	
10		11		12		13		S		NE		5135	
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12		13		14		15		S		NE		5135	
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91		92		93		94		S		NE		5135	
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102		103		104		105		S		NE		5135	
103		104		105		106		S		NE		5135	
104		105		106		107		S		NE		5135	
105		106		107		108		S		NE		5135	
106		107		108		109		S		NE		5135	
107		108		109		110		S		NE		5135	
108		109		110		111		S		NE		5135	
109		110		111		112		S		NE		5135	
110		111		112		113		S		NE		5135	
111		112		113		114		S		NE		5135	
112		113		114		115		S		NE		5135	
113		114		115		116		S		NE		5135	
114		115		116		117		S		NE		5135	
115		116		117		118		S		NE		5135	
116		117		118		119		S		NE		5135	
117		118		119		120		S		NE		5135	
118		119		120		121		S		NE		5135	
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126		127		128		129		S		NE		5135	
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129		130		131		132		S		NE		5135	
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131		132		133		134		S		NE		5135	
132		133		134		135		S		NE		5135	
133		134		135		136		S		NE		5135	
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137		138		139		140		S		NE		5135	
138													

27 October 1977

MEMORANDUM FOR: Chief, Support Staff, ICS

SUBJECT : Reimbursement for STAP Expenses

1. Attached are claim sheets of members of the DCI's Science and Technology Advisory Panel for the 27-28 September meeting, 4 1/2 extra days, Blackie's dinner bill and incidental chits for coffee, donuts, cups, etc.

2. The breakdown of the costs is as follows:

a. Panelists		\$3643.39
Travel	\$1580.82	
Services	1774.08	
Miscellaneous	288.49	
b. Lunches, 18 July		6.22
c. Dinner (Blackies House of Beef) (five STAP members only) 27 September		67.38
d. Coffee, donuts, cups, parking, mileage		25.21
	TOTAL	<u>\$3742.20</u>

3. I hereby certify that I expended \$98.81 for official entertainment of guests of the Intelligence Community on 27-28 September. I have not been and will not be reimbursed for these expenses from any other source. All government employees involved in this entertainment paid their own expenses.

4. Please send the STAP members' checks to them in plain envelopes to the addresses on the claim sheets, in-
asmuch as some of them are sensitive regarding their association
with the Intelligence Community. Please send the check for my
expenses (items 2b, c & d above) to me at Room 6F35, Headquarters
Building.


STATINTL


Executive Secretary

Attachments:
As Stated

Distribution:

Orig. & 1 - Addressee
2 - STAP Files

OSI:STIC::efa/4170 (27 October 1977)

STATINTL

Lunch 18 July EDR	\$ 6.22
Coffee & donuts \$3.69	
2.80	
3.92	10.41
Parking 27 September	8.00
Mileage 40 miles @ 17¢	
2 RT to CHB 26-27 September	<u>6.80</u>
	\$ 31.43
	\$134.75
	13.475/person
	5 STAP mbrs
	<u>\$ 67.38</u>

STATINTL

TRANSPORTATION: Economy air fare from [redacted] to Wash., DC
and return (ticket may be retained for return trip) \$ 400.00

Date and time of departure: 9/25/7 8:55a

Transportation cost to terminal: From Airport to Hotel: \$

Daily Expenses (reimbursement may not exceed \$50.00 per day):

9/26/7	Lunch - \$		
(date)	Dinner -	21.00	
	Hotel -	43.60	\$ 64.60
9/27/7	Breakfast -	3.75	
(date)	Lunch -	4.00	
	Dinner -		
	Hotel -	43.60	\$ 51.35

Transportation cost from hotel to Headquarters and return: \$

9/28/7	Breakfast -	4.00	
(date)	Lunch -		
	Dinner -		
	Hotel -	43.60	\$ 47.60

Transportation cost from hotel to Headquarters and return: \$

(date) -	Breakfast -		
	Lunch -		
	Dinner -		\$

Transportation cost to terminal: \$ From Airport to home: \$
(estimates may be used for above)

Date and time of departure from Wash., DC: 9/30/7 8:10a

Fee for services (\$168.96 per day) claimed: () Yes (XX) No \$

TOTAL CLAIM

\$ 547.60
\$ 563.55

STATINTL

STATINTL

Please mail check to:

(Signature of Claimant)

TRANSPORTATION: Economy air fare from _____ to Wash., DC
and return (ticket may be retained for return trip) \$ NA

Date and time of departure: _____

Transportation cost to terminal: _____ From Airport to Hotel: _____ \$ NA

Daily Expenses (reimbursement may not exceed \$50.00 per day):

9/28 Home - CIA - Home, 22 miles @ 15¢ PRIVATE CAR 1.76
(date) Lunch - \$ _____ 4.20
Dinner - X
Hotel - X \$ _____

9/27 Breakfast - Home - CHB - Home TAXI - 4.50
(date) Lunch - 2.99
Dinner - _____
Hotel - _____ \$ 7.49

Transportation cost from hotel to Headquarters and return: _____ \$ 4.20

7/18 Home - CIA - Home - 22 miles @ 15¢ PRIVATE CAR
(date) Breakfast - 1
Lunch - 1
Dinner - 1
Hotel - 1 \$ 4.20

7/29 Home - CIA - Home - 22 miles @ 15¢ PRIVATE CAR
Transportation cost from hotel to Headquarters and return: _____ \$ 4.20

8/19 Home - STATE - BRDA - Home - TAXI
(date) Breakfast - _____
Lunch - _____
Dinner - _____ \$ 5.50

9/16 Home - CIA - Home - 22 miles @ 15¢ PRIVATE CAR
Transportation cost to terminal: \$ _____ From Airport to home: _____ \$ 1.22
(estimates may be used for above)

Date and time of departure from Wash., DC: _____

Fee for services (\$168.96 per day) claimed: (☒) Yes () No \$ 244.80

FOR 5 DAYS

TOTAL CLAIM \$ 274.59

STATINTL

STATINTL

Please mail check to: _____

(Signature of Claimant)

CLAIM FOR EXPENSES - Director's Science and Technology Advisory Panel

STATINTL

TRANSPORTATION: Economy air fare from [redacted] to Wash., DC
and return (ticket may be retained for return trip) \$ 100.00

Date and time of departure: 11³⁰ 9/28/77

Transportation cost to terminal: 10 From Airport to Hotel: 10 \$ 20

Daily Expenses (reimbursement may not exceed \$50.00 per day):

(date)	Lunch -	\$	
	Dinner -		
	Hotel -		\$
<u>9/27</u>	Breakfast -	<u>7.50</u>	
(date)	Lunch -	<u>5.00</u>	
	Dinner -		
	Hotel -		\$ <u>5</u>

Transportation cost from hotel to Headquarters and return: \$ 2

<u>9/28</u>	Breakfast -	<u>2.50</u>	
(date)	Lunch -		
	Dinner -		
	Hotel -		\$

Transportation cost from hotel to Headquarters and return: \$ 10

(date)	Breakfast -		
	Lunch -		
	Dinner -		
	Hotel -		\$

Registered mail fees

Transportation cost to terminal: \$ 10 From Airport to home: 10 \$ 20
(estimates may be used for above)

Date and time of departure from Wash., DC: 1145 9/28/77

Fee for services (\$168.96 per day) claimed: (☒) Yes (☐) No \$ 422.40

2 1/2 days

TOTAL CLAIM \$ 506.88

STATINTL

[redacted signature area]

Please mail check to:

[redacted address area]

(Signature of Claimant)

STATINTL

STATINTL

TRANSPORTATION: Economy air fare from [redacted] to Wash., DC
and return (ticket may be retained for return trip) \$

Date and time of departure: 8:00 PM 11/11/77

Transportation cost to terminal: 1.00 From Airport to Hotel: 1.00 \$

Daily Expenses (reimbursement may not exceed \$50.00 per day):

11/11/77 Lunch - \$ 1.00
(date) Dinner - 1.00
Hotel - 1.00 \$

11/12/77 Breakfast - 1.00
(date) Lunch - 1.00
Dinner - 1.00
Hotel - 1.00 \$

Transportation cost from hotel to Headquarters and return: \$

11/13/77 Breakfast - 1.00
(date) Lunch - 1.00
Dinner - 1.00
Hotel - 1.00 \$

Transportation cost from hotel to Headquarters and return: \$

11/14/77 Breakfast - 1.00
(date) Lunch - 1.00
Dinner - 1.00 \$

Transportation cost to terminal: \$ 1.00 From Airport to home: 27.00 \$
(estimates may be used for above)

Date and time of departure from Wash., DC: 8:00 PM 11/14/77

Fee for services (\$168.96 per day) claimed: () Yes () No \$

TOTAL CLAIM \$ 59.00

STATINTL

STATINTL

Please mail check to:

(Signature of Claimant)

CLAIM FOR EXPENSES - Director's Science and Technology Advisory Panel

STATINTL

TRANSPORTATION: Economy air fare from [REDACTED] to Wash., DC
and return (ticket may be retained for return trip) \$ 400.00

Date and time of departure: 9-26-77, 12:15 pm

Transportation cost to terminal: _____ From Airport to Hotel: _____ \$ _____

Daily Expenses (reimbursement may not exceed \$50.00 per day):

9-26-77	Breakfast		
(date)	Lunch -	\$ _____	
	Dinner -	_____	
	Hotel -	54.00	\$ 54.00

9-27-77	Breakfast -	5.20	
(date)	Lunch -	2.70	
	Dinner -	_____	
	Hotel -	54.00	\$ 61.90
	Hotel		

Transportation cost from hotel to Headquarters and return: \$ _____

9-28-77	Breakfast -	5.10	
(date)	Lunch -	_____	
	Dinner -	_____	
	Hotel -	_____	\$ 5.10

Transportation cost from hotel to Headquarters and return: \$ _____

(date) -	Breakfast -	_____	
	Lunch -	_____	
	Dinner -	_____	\$ _____

Transportation cost to terminal: \$ _____ From Airport to home: \$ 2.00
(estimates may be used for above) (Airport parking).

Date and time of departure from Wash., DC: 9-28-77, 5:40 pm

Fee for services (\$168.96 per day) claimed: () Yes (X) No \$ _____

TOTAL CLAIM

507.10
\$ 523.00

STATINTL

-STATINTL

Please mail check to:

(Signature of Claimant)

STATINTL

Approved For Release 2001/03/04 : CIA-RDP80T01198A000100010009-0

Approved For Release 2001/03/04 : CIA-RDP80T01198A000100010009-0

Lunch 18 July EDR \$ 6.22 ✓✓
 Coffee & donuts \$3.69 \ 5710
 2.80-
 3.92 PP 10.41
 Parking 27 September PP 2M 8.00
 Mileage 40 miles @ 17¢ PP
 2 RT to CHB 26-27 September 6.80

\$ 31.43

DATE
AUTHORIZATION CODE
CASHIER'S INIT.

\$134.75
 13.475/person
 5 STAP mbrs
 \$ 67.38

STATINTL

SLAUGHTER HOUSE
 3 3444 013 WASH
 01-81-0409 712 19 27 77
 4081134017 596

5010077

THE FINANCE CHARGE AND OTHER TERMS AND CONDITIONS
 APPLICABLE TO THIS SALE ARE IN ACCORDANCE WITH YOUR
 AGREEMENT WITH THE BANK WHICH ISSUED YOUR BANKAMERICA CARD
 AND THE PERTINENT LAW AND REGULATIONS APPLICABLE TO THIS
 TRANSACTION IN THE STATE OF

SALES
 DRAFT

DATE	AMOUNT	DESCRIPTION
118	25	SERVICE/MOSE
6	00	TAXES
124	25	SUB TOTAL
10	8	TIPS AND MISC.
134	75	TOTAL

CUSTOMER COPY

STATINTL

SALE CONFIRMED
 & DRAFT ACCEPTED
 POSSESSION OF THIS IN
 ③ Mark's Owned and licensed by

RETAIN THIS COPY FOR STATEMENT VERIFICATION

0-906

STATINTL

ADMINISTRATIVE - INTERNAL USE ONLY

7 September 1977

MEMORANDUM FOR: Chief, Support Staff, ICS
ATTENTION : Budget and Finance Officer
SUBJECT : Estimated Costs for September STAP Meeting

The DCI's S&T Advisory Panel will be meeting on 27-28 September. The estimated costs for the panel members are \$3350. In addition, two members have been to the Agency since the June meeting for a total of about six days, which will cost about \$1200. Meal and miscellaneous costs of the two-day September meeting will be about \$200. Thus total estimated costs for STAP for the remainder of the fiscal year are \$4750.


STATINTL


Executive Secretary

Distribution:

Orig. & 1 - Addressee
1 - B&F Officer
2 - STAP Files

STATINTL

OSI:STIC:  rs:4170 (7 Sept 77)

ADMINISTRATIVE - INTERNAL USE ONLY

DIRECTOR OF CENTRAL INTELLIGENCE
Scientific and Technical Intelligence Committee

2 September 1977

MEMORANDUM FOR: Chief, Compensation Division, Office
of Finance

THROUGH : Chief, Contract Personnel Division,
Office of Personnel

SUBJECT : Memorandum of Oral Understanding With
Member of DCI's S&T Advisory Panel
(STAP)

1. This document will serve as a memorandum in lieu
of contract when approved by the Special Contracting Officer,
Office of Personnel.

STATINTL

2. [REDACTED]

STATINTL

[REDACTED] is serving a three-year term on the
DCI's S&T Advisory Panel under the following financial
arrangements. He is paid a fee for each day's service
equivalent to the top step of a GS-15, and travel expenses.
The panel as a group has for the past year met for two-day
sessions each quarter; in addition, individual members
between meetings spend a varying amount of time either at
the Agency or elsewhere on STAP business. [REDACTED]

STATINTL

STATINTL

This payment will be charged to FAN 77-1598 [REDACTED]

STATINTL

[REDACTED]
Executive Secretary

/s/ [REDACTED]

STATINTL

APPROVAL:

Special Contracting Officer/OP

60 SEP 13/77

DATE: _____

DIRECTOR OF CENTRAL INTELLIGENCE
Scientific and Technical Intelligence Committee

2 September 1977

MEMORANDUM FOR: Chief, Compensation Division, Office
of Finance

THROUGH : Chief, Contract Personnel Division,
Office of Personnel

SUBJECT : Memorandum of Oral Understanding With
Member of DCI's S&T Advisory Panel
(STAP)

STATINTL

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of contract when approved by the Special Contracting Officer,
Office of Personnel.

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2. [REDACTED] is serving a three-year term on the
DCI's S&T Advisory Panel under the following financial
arrangements. He is paid a fee for each day's service
equivalent to the top step of a GS-15, travel expenses, and
per diem at the current rate for the Washington area. The
panel as a group has for the past year met for two-day
sessions each quarter; in addition, individual members be-
tween meetings spend a varying amount of time either at the
Agency or elsewhere on STAP business. [REDACTED]

STATINTL

[REDACTED] This payment will be charged to
FAN 77-159802.

STATINTL

STATINTL

STATINTL

[REDACTED]
Executive Secretary

APPROVAL:

/s/ [REDACTED]

STATINTL

Special Contracting Officer/OP

DATE: 6 6 SEP 1977

DIRECTOR OF CENTRAL INTELLIGENCE
Scientific and Technical Intelligence Committee

2 September 1977

MEMORANDUM FOR: Chief, Compensation Division, Office
of Finance

THROUGH : Chief, Contract Personnel Division,
Office of Personnel

SUBJECT : Memorandum of Oral Understanding With
Member of DCI's S&T Advisory Panel
(STAP)

1. This document will serve as a memorandum in lieu
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STATINTL

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serving a three-year term on the DCI's S&T Advisory Panel
under the following financial arrangements. He is paid a
fee for each day's service equivalent to the top step of a
GS-15, travel expenses, and per diem at the current rate for
the Washington area. The panel as a group has for the past
year met for two-day sessions each quarter; in addition,
individual members between meetings spend a varying amount
of time either at the Agency or elsewhere on STAP business.

STATINTL

[REDACTED] This payment will be charged to FAN 77-159802.

STATINTL

STATINTL

[REDACTED]
Executive Secretary

APPROVAL: [REDACTED] STATINTL
Special Contracting Officer/OP

DATE: 08 SEP 1977

DIRECTOR OF CENTRAL INTELLIGENCE
Scientific and Technical Intelligence Committee

2 September 1977

MEMORANDUM FOR: Chief, Compensation Division, Office
of Finance

THROUGH : Chief, Contract Personnel Division,
Office of Personnel

SUBJECT : Memorandum of Oral Understanding With
Member of DCI's S&T Advisory Panel
(STAP)

1. This document will serve as a memorandum in lieu
of contract when approved by the Special Contracting Officer,
Office of Personnel.

STATINTL

STATINTL

2. [REDACTED]
[REDACTED] is serving a three-year term on the DCI's S&T
Advisory Panel under the following financial arrangements.
He is paid a fee for each day's service equivalent to the
top step of a GS-15, travel expenses, and per diem at the
current rate for the Washington area. The panel as a group
has for the past year met for two-day sessions each quarter;
in addition, individual members between meetings spend a
varying amount of time either at the Agency or elsewhere on
STAP business. [REDACTED]

STATINTL

[REDACTED] This payment will be
charged to FAN 77-159802.

STATINTL

STATINTL

[REDACTED]
Executive Secretary

APPROVAL:

/s/ [REDACTED]

STATINTL

Special Contracting Officer/OP

DATE:

06 SEP 1977

DIRECTOR OF CENTRAL INTELLIGENCE
Scientific and Technical Intelligence Committee

2 September 1977

MEMORANDUM FOR: Chief, Compensation Division, Office
of Finance

THROUGH : Chief, Contract Personnel Division,
Office of Personnel

SUBJECT : Memorandum of Oral Understanding With
Member of DCI's S&T Advisory Panel
(STAP)

1. This document will serve as a memorandum in lieu
of contract when approved by the Special Contracting Officer,
Office of Personnel.

2. [REDACTED] STATINTL

STATINTL [REDACTED] is serving a three-year term on the DCI's
S&T Advisory Panel under the following financial arrange-
ments. He is paid a fee for each day's service equivalent
to the top step of a GS-15, travel expenses, and per diem
at the current rate for the Washington area. The panel as
a group has for the past year met for two-day sessions each
quarter; in addition, individual members between meetings
spend a varying amount of time either at the Agency or
elsewhere on STAP business. [REDACTED] STATINTL

STATINTL [REDACTED] This payment will be
charged to FAN 77-159802. STATINTL

STATINTL [REDACTED]

Executive Secretary

APPROVAL: /s/ [REDACTED] STATINTL
Special Contracting Officer/OP

DATE: 06 SEP 1977

ADMINISTRATIVE - INTERNAL USE ONLY
DIRECTOR OF CENTRAL INTELLIGENCE
Scientific and Technical Intelligence Committee

2 September 1977

MEMORANDUM FOR: Chief, Compensation Division, Office
of Finance

THROUGH : Chief, Contract Personnel Division,
Office of Personnel

SUBJECT : Memorandum of Oral Understanding With
Member of DCI's S&T Advisory Panel
(STAP)

1. This document will serve as a memorandum in lieu
of contract when approved by the Special Contracting Officer,
Office of Personnel.

2. [REDACTED]

STATINTL

STATINTL

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DCI's S&T Advisory Panel under the following financial
arrangements. He is paid a fee for each day's service
equivalent to the top step of a GS-15, travel expenses, and
per diem at the current rate for the Washington area. The
panel as a group has for the past year met for two-day
sessions each quarter; in addition, individual members be-
tween meetings spend a varying amount of time either at the
Agency or elsewhere on STAP business. [REDACTED]

STATINTL

[REDACTED] This payment
will be charged to FAN 77-159802.

STATINTL

STATINTL

[REDACTED]
Executive Secretary

APPROVAL: [REDACTED]

STATINTL

Special Contracting Officer/OP

DATE: _____

9 6 SEP 1977

DIRECTOR OF CENTRAL INTELLIGENCE
Scientific and Technical Intelligence Committee

2 September 1977

MEMORANDUM FOR: Chief, Compensation Division, Office
of Finance

THROUGH : Chief, Contract Personnel Division,
Office of Personnel

SUBJECT : Memorandum of Oral Understanding With
Member of DCI's S&T Advisory Panel
(STAP)

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of contract when approved by the Special Contracting Officer,
Office of Personnel.

STATINTL

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a three-year term on the DCI's S&T Advisory Panel under the
following financial arrangements. He is paid a fee for
each day's service equivalent to the top step of a GS-15,
and travel expenses. The panel as a group has for the past
year met for two-day sessions each quarter; in addition,
individual members between meetings spend a varying amount
of time either at the Agency or elsewhere on STAP business.

STATINTL

[REDACTED] this payment will be charged to FAN 77-159802.

STATINTL

[REDACTED]
Executive Secretary

STATINTL

APPROVAL:

STATINTL

Special Contracting Officer/OP.

DATE:

06 SEP 1977

SUBJECT: Memorandum of Oral Understanding With Member
of DCI's S&T Advisory Panel (STAP)

Distribution:

Orig. & 1 - Addressee ✓
1 - C/CPD/OP
1 - CPD/SCO/OP
1 - C/SS/ICS
✓ 1 - OSI/B&F
2 - STIC Files
 Stap (Chrono)
 Stap (Finance)

OSI:STIC: [REDACTED] 4170 (2 Sept 77)

STATINTL

5 August 1977

 STATINTL

Dear 

STATINTL

Enclosed is a check for \$165.20 which is the amount on the bill sent to me. This is off slightly from the total of \$167.93 mentioned in your 25 July letter. I believe the difference is one parking fee and some tax on the bar bill. The figures don't jibe any way I can figure it but close enough I hope.

Sincerely,


Executive Secretary

STATINTL

Enclosures:

Check
Copy of Cosmos Bill

Distribution:

Orig. - Addressee
1 - STAP Chrono
1 - STAP Finance

OSI:STIC rs/4170 STATINTL

26 July 1977

MEMORANDUM FOR: Chief, Support Staff, ICS

SUBJECT : Reimbursement for STAP Expenses

1. Attached are claim sheets of members of the DCI's Science and Technology Advisory Panel for the 16-17 June meeting, as well as the Executive Dining Room bill for lunches, a Cosmos Club bill for a dinner, and incidental chits for coffee, donuts, cups, etc.

2. The breakdown of the costs is as follows:

Panelists		\$2979.62
Travel	\$1311.00	
Services	1267.20	
Miscellaneous	401.42	
Lunches (for STAP members only)		58.39
5/13 (1)	2.29	
6/16-17 (13)	56.10	
Dinner (Cosmos Club) (for STAP members only)		
6/16 5 @ \$16.52		82.60
Coffee, Donuts, etc. 6/16-6/17		<u>19.15</u>
Total		\$3139.76

3. I hereby certify that I expended \$160.14 for official entertainment of guests of the Intelligence Community on 13 May and 16-17 June 1977. I have not been and will not be reimbursed for these expenses from any other source. All government employees involved in this entertainment paid their own expenses.

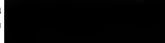
SUBJECT: Reimbursement for STAP Expenses

4. Please send the STAP members' checks to them in plain envelopes to the addresses on the claim sheets, inasmuch as some of them are sensitive regarding their association with the Intelligence Community. Please send the check for my expenses (paragraph 3 above) to me at Room 6F35, Headquarters Building.

 STATINTL
Executive Secretary

Attachments:
As Stated

Distribution:
Orig. & 1 - Addressee
2 - STAP Files

OSI:STIC  rs/4170 (26 July 77)

STATINTL

Approved For Release 2001/03/04 : CIA-RDP80T01198A000100010009-0

JUL 11 1977

received 25 July

STATINTL [REDACTED]

STATINTL [REDACTED] traveled to DC after a mtg in Omaha. Therefore, I have totalled the air fare from Omaha to DC (\$101 - coach) and the fare between DC and [REDACTED] (\$196 - coach). STATINTL

As the departure dates noted on the form indicate, he attended mtgs both before and after the STAP mtg.

Let me know if I haven't handled it properly.

[REDACTED] STATINTL

Approved For Release 2001/03/04 : CIA-RDP80T01198A000100010009-0

DINING ROOM ACCOUNT
ROOM 3E3C
MAKE CHECKS PAYABLE TO EDR FUND.

STIC
6F 35, HQS

STATEMENT

ACCOUNT NUMBER	STATEMENT NUMBER
49007	306
5/31/77	
DATE	

AMOUNT ENCLOSED \$

PLEASE DETACH THIS PORTION AND RETURN WITH YOUR REMITTANCE TO INSURE CREDIT TO PROPER ACCOUNT

1977		PREVIOUS BALANCE ▶	
DATE	DESCRIPTION	CHARGES	CREDITS
5/13	FOOD & BEVERAGE	.30	
5/13	FOOD & BEVERAGE	1.75	
5/31	SURCHARGE	.21	
MONTHLY PERIODIC RATE		% ANNUAL PERCENTAGE RATE	% BALANCES NOT PAID WITHIN DAYS ARE SUBJECT TO FINANCE CHARGES
		BALANCES SUBJECT TO FINANCE CHARGE ARE CALCULATED AFTER DEDUCTING CURRENT PAYMENTS AND CREDITS	
PAYMENTS RECEIVED AFTER MAY 31 POSTED ON NEXT STATEMENT			
30 DAYS	60 DAYS	90 AND OVER	NEW BALANCE ▶ 2.26
THE ABOVE PORTION OF YOUR ACCOUNT IS NOW PAST DUE.			

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DINING ROOM ACCOUNT
ROOM 3E14
MAKE CHECKS PAYABLE TO EDR FUND.

STIC
6F35, Hqs

49007

STATEMENT

ACCOUNT NUMBER	STATEMENT NUMBER
49007	298
6/30/77	
DATE	

AMOUNT ENCLOSED \$

PLEASE DETACH THIS PORTION AND RETURN WITH YOUR REMITTANCE TO INSURE CREDIT TO PROPER ACCOUNT

1977		PREVIOUS BALANCE ▶	2.26
DATE	DESCRIPTION	CHANGES	CREDITS
6/16	FOOD & BEVERAGE	1.80	
6/16	FOOD & BEVERAGE	2.10	
6/16	FOOD & BEVERAGE	21.00	
6/17	FOOD & BEVERAGE	4.50	
6/17	FOOD & BEVERAGE	12.00	
6/17	FOOD & BEVERAGE	12.00	
6/17	FOOD & BEVERAGE	21.60	
6/30	SURCHARGE	7.50	
6/30	FINANCE CHARGE	.03	
MONTHLY PERIODIC RATE 1.50%		ANNUAL PERCENTAGE RATE 18.0%	BALANCES NOT PAID WITHIN 30 DAYS ARE SUBJECT TO FINANCE CHARGES
BALANCES SUBJECT TO FINANCE CHARGE ARE CALCULATED AFTER DEDUCTING CURRENT PAYMENTS AND CREDITS			
PAYMENTS RECEIVED AFTER 30 JUNE 1977 POSTED NEXT STATEMENT			
2.26		NEW BALANCE ▶	84.79
30 DAYS		60 DAYS	90 AND OVER
THE ABOVE PORTION OF YOUR ACCOUNT IS NOW PAST DUE.			

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EXECUTIVE DINING ROOM

Date 6/16

ITEM NO.	ITEM	PRICE
<input type="checkbox"/> 1	Regular Lunch*	\$2.35
<input checked="" type="checkbox"/> 2	Steak Delmonico Lunch*	\$3.00
<input checked="" type="checkbox"/> 3	Steak Sirloin Lunch*	\$3.00
<input type="checkbox"/> 4	Filet Sandwich	\$2.75
<input type="checkbox"/> 5	Light Lunch	\$1.45
<input type="checkbox"/> 6	Jumbo Salad	\$1.25
<input type="checkbox"/> 7	Low Cal	\$1.25
<input type="checkbox"/> 8	Soup	\$2.10
<input type="checkbox"/> 9	Salad or Vegetable	\$1.80
<input type="checkbox"/> 10	Dessert	\$1.80
<input type="checkbox"/> 11	Milk	\$1.25
<input type="checkbox"/> 12	Coffee	\$1.25
<input type="checkbox"/> 13	Tea	\$1.25
<input type="checkbox"/> 14	Juice	\$1.25
<input type="checkbox"/> 15	Misc.	\$1.25

*Includes salad or vegetable, juice, coffee, or tea.

Membership Acct. # 49007

Signature STC

Room No. _____

Receipt Requested ☐

DIRECTOR'S DINING ROOM

Date 6/17

ITEM NO.	ITEM	PRICE
<input type="checkbox"/> 20	Chicken Breast	\$3.00
<input type="checkbox"/> 21	Cornish Hen	\$3.00
<input checked="" type="checkbox"/> 22	Lamb Chops	\$3.60
<input type="checkbox"/> 23	Veal Chops	\$3.60
<input type="checkbox"/> 24	Steak - Delmonico	\$3.60
<input type="checkbox"/> 25	Veal Cordon Bleu	\$3.90
<input type="checkbox"/> 26	Filet Mignon	\$4.50
<input type="checkbox"/> 27	Chicken Cordon Bleu	\$3.25
<input type="checkbox"/> 28	Misc.	\$3.25
<input type="checkbox"/> 40	Sherry	\$4.50
<input type="checkbox"/> 41	Dubonnet	\$1.75
<input type="checkbox"/> 42	Cocktail	\$1.75
<input type="checkbox"/> 43	Vermouth	\$1.00
		\$1.00

Membership Acct. # 49007

Signature STP

Room No. _____

Nov 4170

STATEMENT

DUpont 7-7783

STATINTL

6/22/77

STATINTL

Please Return This Stub With Your Check

DATE	REFERENCE	CHARGES	CREDITS	BALANCE
------	-----------	---------	---------	---------

BALANCE FORWARDED

June 16, 1977

SPECIAL PARTY

Cocktails	18.77
Wine	13.77 ✓
Dinner:	
10 @ 10.20 plus tax	110.16 ✓
Room charge:	
Room B	20.00 ✓
Parking	2.50 ✓

165.20

165.20

1. BARBER
2. TOBACCO, ETC.
3. TELEPHONE
4. LODGINGS
5. PARKING
6. LAUNDRY

7. BAR
8. FOOD
9. GUEST CHARGE
10. CHRISTMAS FUND
11. MISC.

- SPECIAL PARTIES**
12. PRIVATE ROOM CHARGE
 13. FLOWERS
 14. EXTRA HELP
 15. MISC.

Please Pay Last Amount
In This Column

CHARGES AND CREDITS NOT SHOWN ON THIS STATEMENT WILL APPEAR NEXT MONTH

COSMOS CLUB 2121 Massachusetts Avenue, N.W., Washington, D.C. 20008

YOUR RECEIPT
THANK YOU

17 JUN 76

for notes

5577	\$001.95	-	
	\$000.08	X	
	\$002.03	CASH	
		TOTL	4.26
4945	\$004.06	CASH	
		TOTL	12.22
9673	\$012.02	TOTL	1.04
			19.52

up

1.00 CASH

1.01 CASH

6673 TO 1 7.10

CLAIM FOR EXPENSES - Director's Science and Technology Advisory Panel

TRANSPORTATION: Economy air fare from _____ to Wash., DC
and return (ticket may be retained for return trip) \$ _____

Date and time of departure: _____

Transportation cost to terminal: _____ From Airport to Hotel: _____ \$ _____

Daily Expenses (reimbursement may not exceed \$50.00 per day):

(date) Lunch - \$ _____
Dinner - _____
Hotel - _____ \$ _____

(date) Breakfast - _____
Lunch - _____
Dinner - _____
Hotel - _____ \$ _____

6/16/77 ^{home} Transportation cost from hotel to Headquarters and return: 2¹/₂ hrs, 15.46 \$ 4.20

(date) Breakfast - _____
Lunch - _____
Dinner - _____
Hotel - _____ \$ _____

6/17/77 ^{home} Transportation cost from hotel to Headquarters and return: 2¹/₂ hrs, 15.46 \$ 4.20

(date) Breakfast - _____
Lunch - _____
Dinner - _____ \$ _____

Transportation cost to terminal: \$ _____ From Airport to home: \$ _____
(estimates may be used for above)

Date and time of departure from Wash., DC: _____

Fee for services (\$152.32 per day) claimed: (☒) Yes (☐) No
2 D 17 YS

TOTAL CLAIM

337.92
\$ 346.32
\$ 313.64

STATINTL

STATINTL

Please mail check to:

(Signature of Claimant)

Approved For Release 2001/03/04 : CIA-RDP80T01198A0001

TRANSPORTATION: Economy air fare from 297.00 to Wash., DC
and return (ticket may be retained for return trip) \$ 297.00

Date and time of departure: May 24, 1977 6:00p

STATINTL

Transportation cost to terminal: From Airport to Hotel: \$

Daily Expenses (reimbursement may not exceed \$50.00 per day):

June 15, 1977	Lunch -	\$	
(date)	Dinner -		
	Hotel -	34.88	\$ 34.88
June 16, 1977	Breakfast -	3.25	
(date)	Lunch -		
	Dinner -		
	Hotel -	34.88	\$ 38.13

Transportation cost from hotel to Headquarters and return: \$

June 17, 1977	Breakfast -	4.00	
(date)	Lunch -		
	Dinner -		
	Hotel -	34.88	\$ 38.88

Transportation cost from hotel to Headquarters and return: \$

(date)	Breakfast -		
	Lunch -		
	Dinner -		\$

Transportation cost to terminal: \$ From Airport to home: \$
(estimates may be used for above)

Date and time of departure from Wash., DC: 6/21/77 5:35p

Fee for services (\$152.32 per day) claimed: () Yes (XX) No \$

TOTAL CLAIM

408.87
\$ 400.89

STATINTL

STATINTL

Please mail check to:

(Signature of Claimant)

Approved For Release 2001/03/04 : CIA-RDP80T01198A000100010009-0

ch

945 34670

Sched 107777

mailed to home

STATINTL

4 Aug 31046

rec new ch, if old
received, will return.

Ltr addressed to Treas.
Dept. sent to me

Approved For Release 2001/03/04 : CIA-RDP80T01198A000100010009-0

STATINTL

TRANSPORTATION: Economy air fare from [redacted] to Wash., DC
and return (ticket may be retained for return trip)

\$112.00

Date and time of departure: 0600 JUNE 16

Transportation cost to terminal: \$2.25 From Airport to Hotel: ^{CIA} \$9.50 \$11.75

Daily Expenses (reimbursement may not exceed \$50.00 per day):

(date)	Lunch - \$		
	Dinner -		
	Hotel -		\$
6/16	Breakfast -	\$2.00	
(date)	Lunch -		
	Dinner -		
	Hotel -		\$ 2.00

Transportation cost from hotel to Headquarters and return:

\$

(date)	Breakfast -		
	Lunch -		
	Dinner -		
	Hotel -		\$

Transportation cost from hotel to Headquarters and return:

\$

(date)	Breakfast -		
	Lunch -		
	Dinner -		
	Hotel -		\$

STATINTL

Transportation cost to terminal: \$9.50 From Airport to home: ⁵2.25 \$15.75
(estimates may be used for above) Parking ^{4.00}

Date and time of departure from Wash., DC: 2100 JUNE 16
168.96

Fee for services (\$152.32 per day) claimed: (✓) Yes () No 168.96
\$152.32

STATINTL

TOTAL CLAIM

310.46
\$293.82

STATINTL

Please mail check to:

(Signature of Claimant)

CLAIM FOR EXPENSES - Director's Science and Technology Advisory Panel

STATINTL

TRANSPORTATION: Economy air fare from [redacted] to Wash., DC
and return (ticket may be retained for return trip)

\$392.00

Date and time of departure: 6/15/77 11:50 AM.

Auto Rental - Receipt enclosed.

Transportation cost to terminal: From Airport to Hotel:

\$49.58

Daily Expenses (reimbursement may not exceed \$50.00 per day):

(date) Lunch - \$
Dinner -
Hotel -

\$

(date) Breakfast -
Lunch -
Dinner -
Hotel -

\$

Transportation cost from hotel to Headquarters and return:

\$

(date) Breakfast -
Lunch -
Dinner -
Hotel -

\$

Transportation cost from hotel to Headquarters and return:

\$

(date) Breakfast -
Lunch -
Dinner -

\$

Transportation cost to terminal: \$ From Airport to home: \$
(estimates may be used for above)

Date and time of departure from Wash., DC: 1745 6/17/77

Fee for services (\$152.32 per day) claimed: (✓) Yes () No

422.40
\$380.80

2 1/2 days.

863.98
\$877.38

TOTAL CLAIM
STATINTL

STATINTL

Please mail check to:

(Signature of Claimant)

CLAIM FOR EXPENSES - Director's Science and Technology Advisory Panel

STATINTL

TRANSPORTATION: Economy air fare from [REDACTED] to Wash., DC
and return (ticket may be retained for return trip) \$ 118.00

Date and time of departure: 6/15/77 2:35 pm

Transportation cost to terminal: ---- From Airport to Hotel: \$5.25 \$ 5.25

Daily Expenses (reimbursement may not exceed \$50.00 per day):

	Lunch - \$		
(date)	Dinner -		
	Hotel -		\$
6/15	Breakfast -	-----	
(date)	Lunch -	-----	
	Dinner -	-----	
	Hotel -	\$28.08	\$ 28.08

Transportation cost from hotel to Headquarters and return: \$

6/16	Breakfast -	-----	
(date)	Lunch -	-----	
	Dinner -	-----	
	Hotel -	\$28.08	\$ 28.08

Transportation cost from hotel to Headquarters and return: \$13.75 \$ 13.75

6/17	Breakfast -	-----	
(date)	Lunch -	-----	
	Dinner -	-----	

Headquarters and then to
Transportation cost to terminal: \$ 16.25 From Airport to home: \$ 16.25
(estimates may be used for above)

Date and time of departure from Wash., DC: 6/17/77 3:59 pm

Fee for services (\$152.32 per day) claimed: (X) Yes () No \$ 337.97
168.96

TOTAL CLAIM \$ 514.05

STATINTL

Please mail check to:

(Signature of Claimant)

CLAIM FOR EXPENSES - Director's Science and Technology Advisory Panel

Approved For Release 2001/03/04 : CIA-RDP80T01198A000100010009-0

STATINTL

TRANSPORTATION: Economy air fare from [REDACTED] to Wash., DC
and return (ticket may be retained for return trip) \$ 392.00

Date and time of departure: 6/15/77, 12:55 p.m.

Transportation cost to terminal: - From Airport to Hotel: - \$ -

Daily Expenses (reimbursement may not exceed \$50.00 per day):

6/15/77	Lunch -	\$ -	
(date)	Dinner -	-	
	Hotel -	34.88	\$ 34.88

6/16/77	Breakfast -	3.20	
(date)	Lunch -	-	
	Dinner -	-	
	Hotel -	34.88	\$ 43.56
	Telephone -	5.48	

Transportation cost from hotel to Headquarters and return: \$ 5.75

6/17/77	Breakfast -	2.70	
(date)	Lunch -	-	
	Dinner -	-	
	Hotel -	-	\$ 2.70

Transportation cost from hotel to Headquarters and return: \$ 5.75

-	Breakfast -		
(date)	Lunch -		
	Dinner -		

STATINTL

Transportation cost to terminal: \$ - Parking fee [REDACTED] \$ -
(estimates may be used for above) From Airport to [REDACTED]: 18.00 \$ 18.00

Date and time of departure from Wash., DC: 6/17/77, 5:45 p.m.

Fee for services (\$152.32 per day) claimed: () Yes (X) No \$ -

TOTAL CLAIM \$ 502.64

STATINTL

Please mail check to:

(Signature of Claimant)

STATINTL

Approved For Release 2001/03/04 : CIA-RDP80T01198A000100010009-0

CLAIM FOR EXPENSES - Director's Science and Technology Advisory Panel

STATINTL

TRANSPORTATION: Economy air fare from [REDACTED] to Wash., DC
and return (ticket may be retained for return trip) \$ 392.00

Date and time of departure: March 13, 1977 - 8:55a

Transportation cost to terminal: From Airport to Hotel: \$

Daily Expenses (reimbursement may not exceed \$50.00 per day):

March 16, 1977	Lunch - \$		
(date)	Dinner -	15.00	
	Hotel -	34.88	\$ 49.88

March 17, 1977	Breakfast -	4.00	
(date)	Lunch -		
	Dinner -		
	Hotel -	34.88	\$ 38.88

Transportation cost from hotel to Headquarters and return: \$

March 18, 1977	Breakfast -	4.25	
(date)	Lunch -		
	Dinner -		
	Hotel -		\$ 4.25

Transportation cost from hotel to Headquarters and return: \$

(date) -	Breakfast -		
	Lunch -		
	Dinner -		\$

Transportation cost to terminal: \$ From Airport to home: \$
(estimates may be used for above)

Date and time of departure from Wash., DC:

Fee for services (\$152.32 per day) claimed: () Yes (XX) No \$

TOTAL CLAIM

485.01
\$480.76

STATINTL

STATINTL

Please mail check to:

(Signature of Claimant)

CLAIM FOR EXPENSES - Director's Science and Technology Advisory Panel

STATINTL

TRANSPORTATION: Economy air fare from [REDACTED] to Wash., DC.
and return (ticket may be retained for return trip) \$ 392.00

Date and time of departure: 3/15/77, 12:55 p.m.

Transportation cost to terminal: \$3.25 From Airport to Hotel: \$4.25 \$ 7.50
\$50.00

Daily Expenses (reimbursement may not exceed \$XXXX per day):

3/15/77	Lunch - \$		
(date)	Dinner -		
	Hotel -	47.96	\$ 47.96

3/16/77	Breakfast -	3.25	
(date)	Lunch -		
	Dinner -		
	Hotel -	47.96	\$ 50.00 51.21

Transportation cost from hotel to Headquarters and return: \$ 6.50

3/17/77	Breakfast -	3.30	
(date)	Lunch -		
	Dinner -		
	Hotel -	47.96	\$ 50.00 51.26

Transportation cost from hotel to Headquarters and return: \$ 6.50

3/18/77	Breakfast -	3.25	
(date)	Lunch -		
	Dinner -		
			STATINTL
			\$ 3.25

Transportation cost to terminal: \$ 6.50 From Airport to home: \$3.50 \$ 18.75
(estimates may be used for above) Parking fee [REDACTED] \$8.75

Date and time of departure from Wash., DC: 3/18/77, 5:45 p.m.
152.32

Fee for services (\$ XXX per day) claimed: () Yes (X) No \$ -

TOTAL CLAIM

\$ ~~582.46~~
584.93

STATINTL

STATINTL

Please mail check to:

(Signature of Claimant)

CLAIM FOR EXPENSES - Director's Science and Technology Advisory Panel
STATINTL

TRANSPORTATION: Economy air fare from [redacted] to Wash., DC
and return (ticket may be retained for return trip)

\$ 392.-

Date and time of departure: 1230 3/16/77

Transportation cost to terminal: 10.- From Airport to Hotel: all car rental

\$ 10.-

Daily Expenses (reimbursement may not exceed \$50.00 per day):

3/16
(date) Lunch - \$ 4.-
Dinner - _____
Hotel - inured this expense with

\$ 4.-

Breakfast - _____
(date) Lunch - _____
Dinner - _____
Hotel - _____

\$ _____

Transportation cost from hotel to Headquarters and return:

\$ _____

Breakfast - _____
(date) Lunch - _____
Dinner - _____
Hotel - _____

\$ _____

Transportation cost from hotel to Headquarters and return:

\$ _____

Breakfast - _____
(date) Lunch - _____
Dinner - _____

\$ _____

Transportation cost to terminal: \$ _____ From Airport to home: \$ _____
(estimates may be used for above)

\$ _____

car rental in Wash. D.C.
Date and time of departure from Wash., DC: 1745 3/18/77

65.42

Fee for services (\$152.32 per day) claimed: (☒) Yes (☐) No

\$ 380.80

2 1/2 days

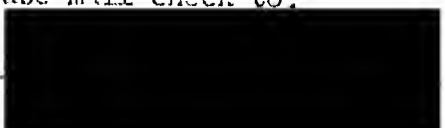
TOTAL CLAIM

\$ 852.52

STATINTL

STATINTL

Please mail check to:



[redacted]
(Signature of Claimant)

CLAIM FOR EXPENSES - Director's Science and Technology Advisory Panel

TRANSPORTATION: Economy air fare from _____ to Wash., DC
and return (ticket may be retained for return trip) \$ 01A

Date and time of departure: _____

Transportation cost to terminal: _____ From Airport to Hotel: _____ \$ _____

Daily Expenses (reimbursement may not exceed \$50.00 per day):

(date) Lunch - \$ _____
Dinner - _____
Hotel - _____ \$ _____

(date) Breakfast - _____
Lunch - _____
Dinner - _____
Hotel - _____ \$ _____

Transportation cost from hotel to Headquarters and return: \$ _____

(date) Breakfast - _____
Lunch - _____
Dinner - _____
Hotel - _____ \$ _____

Transportation cost from hotel to Headquarters and return: \$ _____

(date) Breakfast - _____
Lunch - _____
Dinner - _____ \$ _____

Transportation cost to terminal: \$ 2/23, 2/25, 2/26, 3/2, and 3/18
(estimates may be used for above) From Airport to home: \$ 27.70

Date and time of departure from Wash., DC: _____

Fee for services (\$152.32 per day) claimed: (✓) Yes () No \$ 304.64

STATINTL

TOTAL CLAIM

STATINTL

\$ 331.84

Please mail check to:

(Signature of Claimant)

Ap

CLAIM FOR EXPENSES - Director's Science and Technology Advisory Panel

ILLEGIB

TRANSPORTATION: Economy air fare from _____ to Wash., DC
and return (ticket may be retained for return trip) \$ _____

Date and time of departure: _____

Transportation cost to terminal: _____ From Airport to Hotel: _____ \$ _____

Daily Expenses (reimbursement may not exceed \$50.00 per day):

(date) Lunch - \$ _____
Dinner - _____
Hotel - _____ \$ _____

(date) Breakfast - _____
Lunch - _____
Dinner - _____
Hotel - _____ \$ _____

Transportation cost from hotel to Headquarters and return: \$ _____

(date) Breakfast - _____
Lunch - _____
Dinner - _____
Hotel - _____ \$ _____

Transportation cost from hotel to Headquarters and return: \$ _____

(date) Breakfast - _____
Lunch - _____
Dinner - _____ \$ _____

Transportation cost to terminal: \$ _____ From Airport to home: \$ _____
(estimates may be used for above)

Date and time of departure from Wash., DC: _____

Fee for services (\$152.32 per day) claimed: (☒) Yes (☐) No \$ 304 64

TOTAL CLAIM

\$ 304 64

STATINTE

STATINTL

Please mail check to:

(Signature of Claimant)

CLAIM FOR EXPENSES - Director's Science and Technology Advisory Panel

STATINTL

TRANSPORTATION: Economy air fare from [REDACTED] to Wash., DC
and return (ticket may be retained for return trip) \$12.00

Date and time of departure: 3/16 0600

Transportation cost to terminal: 2.75 From Airport to Hotel: 6.00 \$8.75

Daily Expenses (reimbursement may not exceed \$50.00 per day):

(date)	Lunch - \$		
	Dinner -		
	Hotel -		\$

(date)	Breakfast -		
	Lunch -		
	Dinner -		
	Hotel -		\$

Transportation cost from hotel to Headquarters and return: \$16.00

3/17	Breakfast -	4.00	
(date)	Lunch -		
	Dinner -		
	Hotel -		\$4.00

Transportation cost from hotel to Headquarters and return: \$8.00

3/18	Breakfast -	4.00	
(date)	Lunch -		
	Dinner -	4.00	
			STATINTL
			\$8.00

Transportation cost to terminal: \$7.00 From Airport to home: 2.75 \$18.75
(estimates may be used for above) Parking [REDACTED] 9.00

Date and time of departure from Wash., DC: 3/18 18:30

Fee for services (\$152.32 per day) claimed: (✓) Yes () No \$304.64
see other sheet 58.00

TOTAL CLAIM \$538.14
STATINTL

STATINTL

Please mail check to:

(Signature of Claimant)

STATINTL

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CLAIM FOR EXPENSES - Director's Science and Technology Advisory Panel

STATINTL

TRANSPORTATION: Economy air fare from [redacted] to Wash., DC
and return (ticket may be retained for return trip)
to Newark, N.J. Train fare Newark to White River, Vermont. Air \$ 115.00
Date and time of departure: 3/16/77 2:35 pm Train- 38.50

Transportation cost to terminal: _____ From Airport to Hotel: \$ 4.60 \$ 4.60

Daily Expenses (reimbursement may not exceed \$50.00 per day):

3/16/77 Lunch - \$ _____
(date) Dinner - _____
Hotel - 27.00 \$ 27.00

3/17/77 Breakfast - _____
(date) Lunch - _____
Dinner - _____
Hotel - 27.00 \$ 27.00

Transportation cost from hotel to Headquarters and return: \$ 12.70

3/18/77 Breakfast - _____
(date) Lunch - _____
Dinner - _____
Hotel - _____ \$ _____

Transportation cost from hotel to Headquarters and return: \$ 9.30

(date) Breakfast - _____
Lunch - _____
Dinner - _____ \$ _____

Transportation cost to terminal: \$ 10.00 From Airport to home: \$ 10.00
(estimates may be used for above)

Date and time of departure from Wash., DC: _____

Fee for services (\$152.32 per day) claimed: (X) Yes () No \$ 304.64

TOTAL CLAIM

\$ 548.74

STATINTL

[redacted signature area]

Please mail check to:

[redacted address area]

STATINTL

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Approved For Release 2001/03/04 : CIA-RDP80T01198A000100010009-0

8 April 1977

MEMORANDUM FOR: Chief, Support Staff, ICS

SUBJECT : Reimbursement for STAP Expenses

1. Attached are claim sheets of members of the DCI's Science and Technology Advisory Panel and some meal expenses charged to [REDACTED] for which I request reimbursement. Some of these gentlemen have many foreign contacts and ask that their association with the Intelligence Community be treated confidentially so as not to jeopardize their other relationships. Therefore I request that you please send the Panel members' checks to them in plain envelopes to the addresses indicated on the claim sheets. [REDACTED] check should be sent to OSI, Room 6F24.

STATINTL

STATINTL

2. The breakdown of the costs is as follows:

Consultants		\$3639.10
Travel	\$1640.05	
Services	1599.36	
Miscellaneous	399.69	

Lunches		
17/3 Executive Dining Room		53.46
6 @ \$2.51 (15.06)		
18/3 Director's Dining Room		
8 @ \$4.80 (38.40)		

Dinner		
17/3 Blackie's House of Beef, 13 @ (13.02+)		169.35
17-18/3 Coffee, Donuts, etc.		16.53
(I have already been reimbursed for these expenses.)		

Total	\$3878.44
-------	-----------

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3. I certify that I expended \$53.46 for official entertainment of the guests of the Intelligence Community on 17-18 March. I have not been and will not be reimbursed for these expenses from any other source.

STATINTL [REDACTED]

4. I appreciate your help in keeping the paperwork simple and to a minimum. The Panel members have expressed to me their satisfaction with this arrangement--some even surprise that a government agency can be so efficient. If anything further is needed, please let me know.

STATINTL [REDACTED]

Executive Secretary

Attachments:
As Stated

Distribution:
Orig. & 1 - Addressee
1 - Ch/STIC
-2 - STAP Files

OSI:STIC [REDACTED] rs/4170

STATINTL

ADMINISTRATIVE - INTERNAL USE ONLY

22 March 1977

I certify that I expended \$185.88 for official entertainment of the guests of the Intelligence Community on 17 March. I have not been and will not be reimbursed for these expenses from any other source.

STATINTL



*books 16 53
chits 169 35
185.88*

STATINTL

MEMORANDUM FOR:



STATINTL

Those who attended STAP dinner, 17 Mar 77:
Stap Mbrs



Others:

Anthony Cacioppo AF Richard Cooper,
Ruth Davis, Commerce State



CIA STATINTL

STATINTL



Executive Secretary
STIC

Date 22 March 1977

STATINTL

STATINTL

MEMORANDUM FOR: [REDACTED]

Those who attended STAP dinner, 17 Mar 77:
Stap Mbrs [REDACTED]

Others:

Anthony Cacioppo AF Richard Cooper,
Ruth Davis, Commerce State
[REDACTED] CIA

STATINTL

STATINTL

[REDACTED]
Executive Secretary
STIC

Date 22 March 1977

FORM 101 USE PREVIOUS
5-75 EDITIONS

7 January 1977

MEMORANDUM FOR: Chief, Support Staff, ICS

SUBJECT : Addendum to 5 January 1977 Memorandum on
Reimbursement for STAP Expenses

1. Per your request, paragraphs 2 and 3 are certifications concerning the luncheon expenses claimed in my 5 January 1977 memorandum.

2. I certify that I expended \$31.90 for official entertainment of the guests of the Intelligence Community on 9 and 10 December. I have not been and will not be reimbursed for these expenses from any other source.

[REDACTED] STATINTL

3. I certify that I expended \$21.18 for official entertainment of the guests of the Intelligence Community on 9 December. I have not been and will not be reimbursed for these expenses from any other source.

[REDACTED] STATINTL

4. If anything further is needed, please let me know.

[REDACTED] STATINTL

Executive Secretary

Distribution:

Orig. & 1 - Addressee
1 - Ch/STIC
-2 - STAP Files

STATINTL

OSI:PSTD:STIC [REDACTED] rs/4170

ADMINISTRATIVE - INTERNAL USE ONLY

Approved For Release 2001/03/04 : CIA-RDP80T01198A000100010009-0

5 January 1977

MEMORANDUM FOR: Chief, Support Staff, ICS

SUBJECT : Reimbursement for STAP Expenses

1. Attached are claim sheets of members of the DCI's Science and Technology Advisory Panel and some meal ex-
STATINTL penses charged to [REDACTED] for which I request reimbursement. Please send the Panel members' checks to them in plain envelopes to the addresses indicated on the claim sheets. [REDACTED] checks should be sent to OSI, Room 6F24. STATINTL

2. The costs are higher than I estimated in my memo to you on 6 December because they include services for 7 days, in addition to the 2-day meeting on 9-10 December. The 7 additional days account for approximately \$1050 of the total. The breakdown of the costs is as follows:

Consultants				\$4247.50
Travel		\$1660.00		
Services		1980.16		
Miscellaneous		607.34		
Lunches				
STATINTL 9/12	[REDACTED]	2 @ \$2.09	(\$4.18)	31.90
10/12	[REDACTED]	7 @ \$3.96	(\$27.72)	
19/12	[REDACTED]	6 @ \$3.53		21.18
Dinner - 9/12		10 @ \$13.83	\$138.30	
Donuts, coffee, cups, etc.			11.70	
(This was advanced to me prior to the 9-10 Dec. meeting.)			\$150.00	<u>150.00</u>
Total Cost				\$4450.58

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3. The next meeting of STAP is scheduled for 17-18 March. I anticipate at this time that the expenses for that meeting will be approximately \$3400. I can not make a meaningful estimate of additional days the members might put in for us between now and then, but I am sure you agree with me that to obtain the services of these talented gentlemen at these costs is one of the few bargains around. If you have any questions, please call me on R-9538.

STATINTL



Executive Secretary

Attachments:
As Stated

Distribution:
Orig. & 1 - Addressee
1 - Ch/STIC
-2 - STAP Files


OSI:PSTD:STIC [REDACTED] rs/4170 (5 Jan 77) STATINTL

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ADMINISTRATIVE - INTERNAL USE ONLY

STAP Expenses - 9-10 December 1976

STATINTL	<u>X-tra Day</u>	<u>Travel</u>	<u>Services</u>	<u>Misc.</u>	<u>Total</u>
	18 Nov	--	456.96	44.50	501.46
	8 Dec	384	--	147.35	531.35
	29 Nov	216	456.96	66.95	739.91
	29 Nov	246	456.96	115.00	817.96
	26,29 Nov 11 Dec	384	456.96	66.00	906.96
	(10 Dec only)	46	152.32	41.92	240.24
	--	<u>384</u>	<u>--</u>	<u>125.62</u>	<u>509.62</u>
		1660	1980.16	607.34	4247.50

Lunches 9/12 2 @ \$2.09 \$25.36
 6 @ \$3.53
 10/12 7 @ \$3.96 27.72

Dinner 9/12 10 @ 13.83 138.30
 Donuts, parking, coffee 11.70

Advanced to  \$150.00

STATINTL

Other coffee, sugar, cups, etc. from OSI petty cash.

ADMINISTRATIVE - INTERNAL USE ONLY

The George Washington University Club

MEMBER PLEASE PRINT	
NAME	
CLUB NO.	90

STATINTL

DATE	SERVER	TABLE NO.	PERSONS	CHECK NO
12/9/76	RAY	M.R.		09017
1	Laurie			01 96.00 -- : CA
2	(10) Dinners @ 9.60			05 16.43 ~ : CA
3	(1) Liters of wine @ 3.50			13 08.99 IX : CA
4	9 Drinks @ 1.22			12 16.86 ~ : CA
5	3 BEERS @ 5.50			00 85.20 : TR CA
6				00 38.28 : BL CA
7				
8				
9	8% TAX			\$ 8.99
10	15% Gratuity			16.26
11	GRAND -			138.28
12	LESS DEPOSIT			25.00
13	AMT. DUE			113.28
14				

1. 96.00
 10 16.43
 1. 8.99
 10 16.86

SUB - 1112.43
 TOTAL

CLAIM FOR EXPENSES - Director's Science and Technology Advisory Panel

TRANSPORTATION: Economy air fare from _____ to Wash., DC
and return (ticket may be retained for return trip) \$ NA

Date and time of departure: _____

Transportation cost to terminal: _____ From Airport to Hotel: _____ \$ NA

Daily Expenses (reimbursement may not exceed \$42.00 per day):

(date) Lunch - \$ _____
Dinner - _____
Hotel - _____ \$ NA

(date) Breakfast - _____
Lunch - _____
Dinner - _____
Hotel - _____ \$ NA

Transportation cost from ^{home} ~~hotel~~ to Headquarters and return (12/7/76) \$ 17--

(date) Breakfast - _____
Lunch - _____
Dinner - _____
Hotel - _____ \$ NA

Transportation cost from ^{Home} ~~hotel~~ to Headquarters and return (12/9/76) \$ 10.50

(date) Breakfast - _____
Lunch - _____
Dinner - _____ \$ NA

Transportation cost ^{From home to Headquarters and return (12/10/76)} ~~to terminal~~: \$ _____
(estimates may be used for above) From Airport to home: \$ 17--

Date and time of departure from Wash., DC: _____ 456 96

Fee for services (\$ ¹⁵²145 per day) claimed: (✓) Yes () No \$ ---

~~Dec. 7, 9, 10, 1976~~
Nov 18, 1976
Dec 9, 10, 1976

TOTAL CLAIM

STATINTL

STATINTL

(Signature of Claimant)

Please mail check to:

CLAIM FOR EXPENSES - Director's Science and Technology Advisory Panel

STATINTL

TRANSPORTATION: Economy air fare from [redacted] to Wash., DC
and return (ticket may be retained for return trip) \$ 384.00

Date and time of departure: 12/7/76 - 8:55am

Transportation cost to terminal: From Airport to Hotel: \$

Daily Expenses (reimbursement may not exceed \$^{50.00}42.00 per day):

12/7/76	Hotel	43.60	43.60
12/8/76	Lunch -	\$ 6.00	
(date)	Dinner -	16.00	
	Hotel -	43.60	50.00

12/9/76	Breakfast -	3.50	
(date)	Lunch -	2.86	
	Dinner -		
	Hotel -	43.60	50.00

Transportation cost from hotel to Headquarters and return: \$

12/10/76	Breakfast -	3.75	
(date)	Lunch -		
	Dinner -		
	Hotel -		3.75

Transportation cost from hotel to Headquarters and return: \$

(date) -	Breakfast -		
	Lunch -		
	Dinner -		

Transportation cost to terminal: \$ From Airport to home: \$
(estimates may be used for above)

Date and time of departure from Wash., DC: 12/16/76 - 3:15p

Fee for services (\$^{152.32}145 per day) claimed: () Yes (XX) No \$

TOTAL CLAIM

STATINTL

531.35

STATINTL

Please mail check to:

(Signature of Claimant)

CLAIM FOR EXPENSES - Director's Science and Technology Advisory Panel

STATINTL

TRANSPORTATION: Economy air fare from to Wash., DC
and return (ticket may be retained for return trip) to Boston \$ 108.00

Date and time of departure: Dec. 9 7 a.m.

Transportation cost to terminal: 5.50 From Airport to Hotel: Agency 9.00 \$ 14.50

Daily Expenses (reimbursement may not exceed \$42.00 per day):

Dec. 9
(date) Lunch - \$
Dinner -
Hotel -

Dec. 10
(date) Breakfast -
Lunch -
Dinner -
Hotel -

} stayed with relative

Transportation cost from hotel to Headquarters and return:

(date) Breakfast -
Lunch -
Dinner -
Hotel -

Transportation cost from hotel to Headquarters and return:

(date) Breakfast -
Lunch -
Dinner -

Transportation cost to terminal: \$ From Airport to home: 9.00 \$ 9.00
(estimates may be used for above)

Date and time of departure from Wash., DC: Dec 10 2:30 p.m.

Fee for services (\$ 152²² per day) claimed: (✓) Yes () No

TOTAL CLAIM

STATINTL

STATINTL

Please mail check to:

(Signature of Claimant)

CLAIM FOR EXPENSES - Director's Science and Technology Advisory Panel

STATINTL

TRANSPORTATION: Economy air fare from [redacted] to Wash., DC
and return (ticket may be retained for return trip)

\$ 108.00

Date and time of departure: Nov. 29, 8 am STATINTL

Transportation cost to terminal: 7.50 From Airport to Hotel: 9.00 \$ 16.50

Daily Expenses (reimbursement may not exceed \$42.00 per day):

Nov. 29 (date) Lunch - \$ 2.45
Dinner - _____
Hotel - _____ \$ 2.45

(date) Breakfast - _____
Lunch - _____
Dinner - _____
Hotel - _____ \$ _____

Transportation cost from hotel to Headquarters and return: \$ _____

(date) Breakfast - _____
Lunch - _____
Dinner - _____
Hotel - _____ \$ _____

Transportation cost from hotel to Headquarters and return: \$ _____

(date) Breakfast - _____
Lunch - _____
Dinner - _____ \$ _____

Transportation cost to terminal: \$ 9.00 From Airport to home: 5.50 \$ 14.50
(estimates may be used for above)

Date and time of departure from Wash., DC: Nov. 29

Fee for services (\$145 per day) claimed: (✓) Yes () No \$ 152.32

TOTAL CLAIM \$ 293.77

STATINTL

STATINTL

Please mail check to:

(Signature of Claimant)

STATINTL

TRANSPORTATION: Economy air fare from [redacted] to Wash., DC
and return (ticket may be retained for return trip)

\$ 110.00

Date and time of departure: 1500 12/8 STATINTL

Transportation cost to terminal: Parking in [redacted] \$9.00 From Airport to Hotel: 9.00 \$ 18.00

Daily Expenses (reimbursement may not exceed \$42.00 per day):

<u>12/8</u> (date)	Lunch - \$ <u>—</u>	
	Dinner - <u>11.00</u>	
	Hotel - <u>—</u>	\$ <u>11.00</u>

<u>12.9</u> (date)	Breakfast - <u>4.50</u>	
	Lunch - <u>—</u>	
	Dinner - <u>—</u>	
	Hotel - <u>—</u>	\$ <u>4.50</u>

Transportation cost from hotel to Headquarters and return: \$ 9.00

<u>—</u> (date)	Breakfast - <u>—</u>	
	Lunch - <u>—</u>	
	Dinner - <u>—</u>	
	Hotel - <u>—</u>	\$ <u>—</u>

Transportation cost from hotel to Headquarters and return: \$ —

<u>—</u> (date)	Breakfast - <u>—</u>	
	Lunch - <u>—</u>	
	Dinner - <u>—</u>	\$ <u>—</u>

Transportation cost to terminal: \$ 9.00 From Airport to home: 4.00 \$ 13.00
(estimates may be used for above)

Date and time of departure from Wash., DC: 12/9 21:30

Fee for services (\$ 15.23 per day) claimed: (☒) Yes (☐) No \$ 304.64

+ one extra day on TT STATINTL

STATINTL TOTAL CLAIM \$ 817.96

STATINTL

Please mail check to:

(Signature of Claimant)

STATINTL

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CLAIM FOR EXPENSES - Director's Science and Technology Advisory Panel

STATINTL

TRANSPORTATION: Economy air fare from [redacted] to Wash., DC
and return (ticket may be retained for return trip)

\$ 384.-

Date and time of departure: 12/8/76 11:30 AM.

Transportation cost to terminal: \$9.- From Airport to Hotel: 7.- \$ 16.-

Daily Expenses (reimbursement may not exceed \$42.00 per day):

(date) Lunch - \$ _____
Dinner - _____
Hotel - _____

\$ _____

(date) Breakfast - _____
Lunch - _____
Dinner - _____
Hotel - _____

\$ _____

Transportation cost from hotel to Headquarters and return:

\$ 40.-

(date) Breakfast - _____
Lunch - _____
Dinner - _____
Hotel - _____

\$ _____

Transportation cost from hotel to Headquarters and return:

\$ _____

(date) Breakfast - _____
Lunch - _____
Dinner - _____

\$ _____

Transportation cost to terminal: \$ _____ From Airport to home: 10.- \$ 10.-
(estimates may be used for above)

Date and time of departure from Wash., DC: 12/11/76 1745

Fee for services (\$ ^{152.32} ~~145~~ per day) claimed: (✓) Yes () No

456.96

\$ 5.-

906.96

\$ _____

TOTAL CLAIM

STATINTL

[redacted]

Please mail check to: STATINTL

(Signature of Claimant)

CLAIM FOR EXPENSES - Director's Science and Technology Advisory Panel

STATINTL

TRANSPORTATION: Economy air fare from [REDACTED] to Wash., DC
and return (ticket may be retained for return trip) \$ 46.00
(1/3 of fare)

Date and time of departure: 12/8/76 4:45 pm

Transportation cost to terminal: From Airport to Hotel: \$

Daily Expenses (reimbursement may not exceed \$42.00 per day):

12/9/76 Lunch - \$
(date) Dinner -
Hotel - \$25.92 \$ 25.92

(date) Breakfast -
Lunch -
Dinner -
Hotel - \$

Transportation cost from hotel to Headquarters and return: \$

(date) Breakfast -
Lunch -
Dinner -
Hotel - Total taxi cost \$ 16.00

Transportation cost from hotel to Headquarters and return: \$

(date) Breakfast -
Lunch -
Dinner - \$

Transportation cost to terminal: \$ From Airport to home: \$
(estimates may be used for above)

Date and time of departure from Wash., DC: 12/11/76 2:30 pm

Fee for services (\$145^{152.32} per day) claimed: (x) Yes () No \$ 152.32

STATINTL TOTAL CLAIM \$ 240.24

STATINTL

Please mail check to:

(Signature of Claimant)

STATINTL

TRANSPORTATION: Economy air fare from [REDACTED] to Wash., DC.
and return (ticket may be retained for return trip) \$ 384.00

Date and time of departure: 12/7/76; 12:55 p.m.

Transportation cost to terminal: - From Airport to Hotel: 5.00 \$ 5.00

Daily Expenses (reimbursement may not exceed \$42.00 per day):

12/7/76	Lunch -	\$		
(date)	Dinner -			
	Hotel -			
			(Not charged to STAP)	\$ -
12/8/76	Breakfast -	-		
(date)	Lunch -	-		
	Dinner -	-		
	Hotel -	34.56		\$ 34.56

Transportation cost from hotel to Headquarters and return:

12/9/76	Breakfast -	4.25	
(date)	Lunch -	-	
	Dinner -	-	
	Hotel -	34.56	\$ 38.81

Transportation cost from hotel to Headquarters and return:

12/10/76	Breakfast -	4.25	
(date)	Lunch -	-	
	Dinner -	-	
	To Headquarters:	8.00	STATINTL \$ 4.25

Transportation cost to terminal: \$ 15.00 Portion of parking fee [REDACTED] \$ 4.25
(estimates may be used for above) XXXX Airport XXXX: 12.00 \$ 35.00

Date and time of departure from Wash., DC: 12/10/76; 5:45 p.m.

Fee for services (\$ 145 per day) claimed: () Yes (X) No \$ -

TOTAL CLAIM \$ 509.62

STATINTL

STATINTL

Please mail check to:

(Signature of Claimant)

6 December 1976

MEMORANDUM FOR: Chief, Support Staff, ICS

SUBJECT : Estimated Costs for December STAP Meeting

1. The DCI's Science and Technology Advisory Panel is meeting on 9-10 December. Members will have lunch in the Executive Dining Room on the 9th and in the DCI's Dining Room on the 10th. An evening session on 9 December will be preceded by a dinner at the George Washington University Club at which four CIA/ICS personnel will be acting as hosts and participants: [REDACTED]

STATINTL

STATINTL

2. I request approval for reimbursement for the lunches of the STAP members (not CIA/ICS personnel) and for the dinner costs of all participants, as well as the usual travel/consultant costs. On the basis of the September meeting, the costs will break down approximately as follows:

Consultant Costs (including travel)	\$3200
Lunches	25
Dinner	<u>150</u>
Total	\$3375

3. If there are any questions, please call me on R-9538.

Signed [REDACTED]

STATINTL

Executive Secretary

Distribution:

- Orig. & 1 - Addressee
- 1 - Ch/STIC
- 2 - STAP Files

ADMINISTRATIVE - INTERNAL USE ONLY

9 November 1976

MEMORANDUM FOR: Chief, Support Staff, ICS
SUBJECT : Reimbursement for STAP Expenses

STATINTL

Attached is a claim for reimbursement from Dr. [REDACTED] for two days he spent here at Headquarters on STAP business. The Agency is getting a great bargain when a consultant of this caliber works for us for two days for essentially "cab fare." Please mail check as indicated in a plain envelope. If there are any questions, please call me on extension Red 9538.

Signed

STATINTL

[REDACTED]
Executive Secretary

Attachment:
As Stated

Distribution:
Orig. & 1 - Addressee
1 - Ch/STIC
-2 - STAP Files

OSI:PSTD:STIC: [REDACTED] rs/4170 (9 Nov 76)

STATINTL

CLAIM FOR EXPENSES - Director's Science and Technology Advisory Panel

STATINTL

TRANSPORTATION: Economy air fare from [REDACTED] to Wash., DC.
and return (ticket may be retained for return trip) \$ -0-

Date and time of departure: 10/25/76; 8:45 a.m.

Transportation cost to terminal: -0- From Airport to Hotel: -0- \$ -0-

Daily Expenses (reimbursement may not exceed \$12.00 per day):

10/26/76 Lunch - \$ -
(date) Dinner - -
Hotel - - \$ -0-

(date) Breakfast - -
Lunch - -
Dinner - -
Hotel - - \$ -0-

Transportation cost from hotel to Headquarters and return: Taxi: Pentagon to STAP \$ 9.00

10/29/76 Breakfast - 3.21
(date) Lunch - -
Dinner - -
Hotel - - \$ 3.21

Transportation cost from hotel to Headquarters and return: Taxi: STAP to Motel \$ 9.00

(date) Breakfast - -
Lunch - -
Dinner - - STATINTL \$ -0-

Transportation cost to terminal: \$ 16.00* Portion of parking fee [REDACTED]
(estimates may be used for above) From Airport to home: 4.00 \$ 20.00

Date and time of departure from Wash., DC: 10/29/76; 8.21 p.m.

Fee for services (\$ 145 per day) claimed: () Yes (X) No \$ -0-

* Taxi: STAP to Dulles Airport with [REDACTED] STATINTL TOTAL CLAIM \$ 41.21

STATINTL

(Signature of Claimant)

Please mail check to:

1 NOV 1976

MEMORANDUM FOR: Chief, Support Staff, ICS

SUBJECT : Reimbursement for STAP Expenses

STATINTL 1. Attached are claim sheets of members of the DCI's
STATINTL Science and Technology Advisory Panel and some meal expenses
charged to [REDACTED] and to me for which I request
reimbursement. Please send the individuals their checks in
plain envelopes to the addresses indicated on the claim
sheets and [REDACTED] and mine to me at 6F35, Headquarters.

2. For the record, the cost breaks down as follows:

Consultants		\$3186.23
Travel	\$1457.00	
Services	1305.00	
Miscellaneous	424.23	

STATINTL Lunches [REDACTED] 9/10 24.75*
9 @ \$2.75

STATINTL Dinner [REDACTED] 9/10 148.14
9 @ \$16.49

Total \$3359.12

*The costs of agency participants are not included.

3. If there are any questions please call me on
extension Red 9538.

STATINTL [REDACTED]

Executive Secretary

Attachments:
As Stated

cc: DCI Budget Officer

STATINTL

Distribution:

Orig. & 1 - Addressee
1 - Ch/STIC
2 - STAP Files

CLAIM FOR EXPENSES - Director's Science and Technology Advisory Panel

STATINTL

TRANSPORTATION: Economy air fare from [redacted] to Wash., DC
and return (ticket may be retained for return trip)

\$ 98.00

Date and time of departure: Sept. 10, 10 a.m.

Transportation cost to terminal: \$ 2.50 From Airport to Langley Hotel: 8.40

\$ 13.90

Daily Expenses (reimbursement may not exceed \$42.00 per day):

Sept. 10
(date) Lunch - \$ _____
Dinner - _____
Hotel - 34.88

\$ 34.88

Sept. 11
(date) Breakfast - 2.75
Lunch - 2.13
Dinner - _____
Hotel - _____

\$ 4.88
2.75

Transportation cost from hotel to Headquarters and return:

\$ 6.00

(date) Breakfast - _____
Lunch - _____
Dinner - _____
Hotel - _____

\$ _____

Transportation cost from hotel to Headquarters and return:

\$ _____

(date) Breakfast - _____
Lunch - _____
Dinner - _____

\$ _____

Transportation cost to terminal: \$ 8.40 From Airport to home: 5.50
(estimates may be used for above) \$ 13.90

Date and time of departure from Wash., DC: 3 p.m. Sept. 11

Fee for services (\$145 per day) claimed: (☒) Yes () No

\$ 290.00

TOTAL CLAIM

\$ 462.56

STATINTL

[redacted]

(Signature of Claimant)

Please mail check to:

[redacted]

CLAIM FOR EXPENSES - Director's Science and Technology Advisory Panel

STATINTL

TRANSPORTATION: Economy air fare from [redacted] to Wash., DC
and return (ticket may be retained for return trip)

\$ 108.00

Date and time of departure: 0600 Sept 10

Transportation cost to terminal: 20 mi From Airport to Hotel:

\$ 2.50

Daily Expenses (reimbursement may not exceed \$42.00 per day):

(date) Lunch - \$
Dinner -
Hotel -

\$

(date) Breakfast -
Lunch -
Dinner -
Hotel -

\$

Transportation cost from hotel to Headquarters and return:

\$

9/10 (date) Breakfast - 4.00
Lunch -
Dinner -
Hotel -

\$

Transportation cost from hotel to Headquarters and return:

\$ 18.00

9/11 (date) Breakfast - 4.00
Lunch -
Dinner - 9.00

STATINTL

\$ 13.00

Transportation cost to terminal: \$ 8.00 From Airport to home: 2.50
(estimates may be used for above)

\$ 18.50

Date and time of departure from Wash., DC: 1700 Sept 11

Fee for services (\$145 per day) claimed: (X) Yes () No

\$ 290.00

450.00
~~450.00~~

TOTAL CLAIM

STATINTL

STATINTL

Please mail check to:

(Signature of Claimant)

CLAIM FOR EXPENSES - Director's Science and Technology Advisory Panel

TRANSPORTATION: Economy air fare from _____ to Wash., DC
and return (ticket may be retained for return trip) \$ NA

Date and time of departure: _____

Transportation cost to terminal: _____ From Airport to Hotel: _____ \$ NA

Daily Expenses (reimbursement may not exceed \$42.00 per day):

(date) Lunch - \$ _____
Dinner - _____
Hotel - _____ \$ NA

(date) Breakfast - _____
Lunch - _____
Dinner - _____
Hotel - _____ \$ NA

Transportation cost from ~~hotel~~ to Headquarters and return: \$ 16 -

10/9/76 Home (TAXI)
(date) Breakfast - _____
Lunch - _____
Dinner - _____
Hotel - _____ \$ NA

Transportation cost from ~~hotel~~ to Headquarters and return: \$ 4.25

11/9/76 Home (PRIVATE Car - 2 persons @ 15¢)
(date) Breakfast - _____
Lunch - _____
Dinner - _____ \$ NA

Transportation cost to terminal: \$ _____ From Airport to home: _____ \$ NA
(estimates may be used for above)

Date and time of departure from Wash., DC: _____

Fee for services (\$145 per day) claimed: (☒ Yes) () No \$ 290-

TOTAL CLAIM

\$ 310.25

STATINTL

Please mail check to:

STATINTL

(Signature of Claimant)

CLAIM FOR EXPENSES - Director's Science and Technology Advisory Panel
STATINTL

TRANSPORTATION: Economy air fare from to Wash., DC
and return (ticket may be retained for return trip) \$ 376.-

Date and time of departure: 2200 9 Sept /76

Transportation cost to terminal: 12. From Airport to Hotel: 17. \$ 29.-

Daily Expenses (reimbursement may not exceed \$42.00 per day):

10 Sept
(date) Lunch - \$ 2.50
Dinner -
Hotel - \$

11 Sep
(date) Breakfast - 2.50
Lunch - 1.80
Dinner -
Hotel - \$ 4.30

Transportation cost from hotel to Headquarters and return: \$ 17.-

(date) Breakfast -
Lunch -
Dinner -
Hotel - \$

Transportation cost from hotel to Headquarters and return: \$

(date) Breakfast -
Lunch -
Dinner - \$

Transportation cost to terminal: \$ From Airport to home: 12 \$ 12.-
(estimates may be used for above)

Date and time of departure from Wash., DC: 1740 11 Sep. /76

Fee for services (\$145 per day) claimed: ☒ Yes () No \$ 290.-

TOTAL CLAIM

\$

STATINTL

STATINTL

Please mail check to:

(Signature of Claimant)

CLAIM FOR EXPENSES - Director's Science and Technology Advisory Panel

Equivalent

STATINTL

TRANSPORTATION: Economy air fare from [REDACTED] to Wash., DC
and return (ticket may be retained for return trip) \$ 384.00

Date and time of departure: 9/8/76; 8:00 a.m. [REDACTED]

Transportation cost to terminal: - From Airport to Hotel: Car Rental \$ 42.52*

Daily Expenses (reimbursement may not exceed \$42.00 per day):

9/9/76	Lunch - \$	-	STATINTL	\$ 47.67
(date)	Dinner -	6.25		
	Hotel -	41.42		

9/10/76	Breakfast -	2.50		\$ 28.48
(date)	Lunch -	2.00		
	Dinner -	-		
	Hotel -	23.98		

Transportation cost from hotel to Headquarters and return: \$ -

9/11/76	Breakfast -	2.50		\$ 4.50
(date)	Lunch -	2.00		
	Dinner -	-		
	Hotel -	-		

Transportation cost from hotel to Headquarters and return: \$ -

(date) -	Breakfast -			\$ -
	Lunch -			
	Dinner -			

Transportation cost to terminal: \$ - Portion of parking fee at SF
(estimates may be used for above) From Airport to home: 12.00 \$ 12.00

Date and time of departure from Wash., DC: 9/11/76; 5:40 p.m.

Fee for services (\$ 145 per day) claimed: () Yes (X) No \$ -

* Rented car also used to transport [REDACTED]
and [REDACTED] to various locations on
STAP business.

STATINTL

TOTAL CLAIM

\$ 519.17

STATINTL

STATINTL

Please mail check to:

STATINTL

(Signature of Claimant)

Approved

4 : CIA-RDP80T01198A000100010009-0

STATINTL

STATINTL

PASSENGER'S COUPON

If the passenger's journey involves an ultimate destination or stop in a country other than the country of departure, the Warsaw Convention may be applicable and the Convention governs and in most cases limits the liability of carriers for death or personal injury and in respect of loss of or damage to baggage.

1 2 3 4

NOT GOOD FOR PASSAGE

FARE BASIS ALLOP CARRIER FLIGHT/CLASS DATE TIME STATUS

FARE 371.00 TAX 405.00

015 5854083745 6 D

SAN FRANCISCO INTERNATIONAL AIRPORT

(2 DAYS ONLY)
12.00-STOP

98 16.00 9

MARKING RECEIPT
GARAGE 21

SEP 11 11 SEP 76

STATINTL

ROOM 114 DATE 9/11/76 SGL C/O

ADDRESS [REDACTED]

AR 114 SHARING WITH CODE

MADE BY 12 hours Strip 9/11/76 PHONE

CLK. 6

REMARKS DOD-114144366

No.	MEMO	DATE	REFERENCE	CHARGES	CREDITS	BALANCE	PREVIOUS BALANCE PICK-UP
1		SEP-976	L.DIST	3.42	HP	3.42	
2		SEP-976	ROOM	38.00			
3		SEP-976	MISC	1.14			
4		SEP-976	TAX	2.23			
5						44.84	
6		SEP 10 76	ROOM	22.00			
7		SEP 10 76	MISC	1.66			
8		SEP 10 76	TAX	1.32			
9		SEP 11 76	PAID		68.82	68.82	
10							
11							
12							
13							
14							
15							
16							
17							
18							

Local tax

Reduced Port rate

BILLING ADDRESS

BILLING SIGNATURE

Approved For Release 2001/03/04 : CIA-RDP80T01198A000100010009-0

KEY BRIDGE 1401 LEE HIGHWAY ARLINGTON, VIRGINIA 22209 TELEPHONE (703) 524 6400

Marriott

35

CIA-RDP80T01198A000100010009-0
DO NOT PAY NOTE: CHARGES
FROM THIS COPY SUBJECT TO

DO NOT PAY FROM THIS COPY

NOTE: CHARGES SUBJECT TO

CLAIM FOR EXPENSES - Director's Science and Technology Advisory Panel

STATINTL

TRANSPORTATION: Economy air fare from [REDACTED] to Wash., DC
and return (ticket may be retained for return trip) \$ 114.00

Date and time of departure: _____

Transportation cost to terminal: _____ From Airport to Hotel: 5.00 \$ 5.00

Daily Expenses (reimbursement may not exceed \$42.00 per day):

_____	Lunch - \$	_____	
(date)	Dinner -	_____	
	Hotel -	_____	\$ _____

_____	Breakfast -	_____	
(date)	Lunch -	_____	
	Dinner -	_____	
	Hotel -	_____	\$ _____

Transportation cost from hotel to Headquarters and return: \$ 8.00

_____	Breakfast -	_____	
(date)	Lunch -	_____	
	Dinner -	_____	
	Hotel -	_____	\$ _____

Transportation cost from hotel to Headquarters and return: \$ _____

_____	Breakfast -	_____	
(date)	Lunch -	_____	
	Dinner -	_____	\$ _____

Transportation cost to terminal: \$ 15.00 From Airport to home: \$ 15.00
(estimates may be used for above)

Date and time of departure from Wash., DC: _____

Fee for services (\$145 per day) claimed: (X) Yes () No \$ 145.00
for Friday, September 10

~~TOTAL CLAIM~~

\$ 287.00

STATINTL

STATINTL

Please mail check to:

(Signature of Claimant)

CLAIM FOR EXPENSES - Director's Science and Technology Advisory Panel

TRANSPORTATION: Economy air fare from [REDACTED] to Wash., DC
and return (ticket may be retained for return trip) \$376.00

Date and time of departure: 9/7/76 - 8:55a STATINTL

Transportation cost to terminal: _____ From Airport to Hotel: _____ \$ _____

Daily Expenses (reimbursement may not exceed \$42.00 per day):

9/10/76	Lunch -	\$ --	
(date)	Dinner -	22.00	
	Hotel -	32.70	\$ 42.00

9/11/76	Breakfast -	4:50	
(date)	Lunch -	3.50	
	Dinner -	3.00	
	Hotel -		\$ 11.00

Transportation cost from hotel to Headquarters and return: \$ _____

(date)	Breakfast -	_____	
	Lunch -	_____	
	Dinner -	_____	
	Hotel -	_____	\$ _____

Transportation cost from hotel to Headquarters and return: \$ _____

(date)	Breakfast -	_____	
	Lunch -	_____	
	Dinner -	_____	\$ _____

Transportation cost to terminal: \$ _____ From Airport to home: \$ _____
(estimates may be used for above)

Date and time of departure from Wash., DC: 9/11/76 - 5:40p -

Fee for services (\$ 145 per day) claimed: () Yes (XXX) No \$ _____

TOTAL CLAIM \$429.00

STATINTL

STATINTL

Please mail check to:

(Signature of Claimant)

Approved For Release 2001/03/04 : CIA-RDP80T01198A000100010009-0

STATINTL

BOSTON, MASS. 02210

NOTE

ILLEGIB



Sheraton National Motor Hotel

COLUMBIA PIKE & WASHINGTON BOULEVARD
ARLINGTON VIRGINIA 22202
SHERATON HOTELS & INNS, WORLDWIDE

OTHER		CLOSING		CHANGE		ROOM NO.	RATE	TAX
3% MISC. CHARGE IS A LOCAL LICENSE SURCHARGE		OPENING		<input type="checkbox"/> ROOM				
		DIFFERENCE		<input type="checkbox"/> RATE				
CALLS	MEMO	DATE	REFERENCE	CHARGES	CREDITS			PICK-UP
MON.	1	SEP-7-72	ROOM 1412	D* 30.00				
	2	SEP-7-72	TAX 1412	D* 1.00				
	3	SEP-7-72	MISC 1412	D* .00				
TUES.	4	SEP-7-72	RENT 1412	D* .00		*	33.00 *	* 33.00
	5	SEP-8-72	ROOM 1412	D* 30.00				
	6	SEP-8-72	TAX 1412	D* 1.00				
WED.	7	SEP-8-72	MISC 1412	D* .00		*	66.30 *	* 66.30
	8							
	9	SEP-9-72	ROOM 1412	D* 30.00				
THURS.	10	SEP-9-72	TAX 1412	D* 1.00				
	11	SEP-9-72	MISC 1412	D* .00		*	90.00 *	* 90.00
	12	SEP-10-72	ROOM 1412	D* 30.00				
FRI.	13	SEP-10-72	TAX 1412	D* 1.00				
	14	SEP-10-72	MISC 1412	D* .00		*	131.70 *	* 131.70
	15	SEP-11-72	PAID 1412		* 131.70	*	.00	
SAT.	16							
	17							
	18							
SUN.	19							
	20							

CALLER'S SIGNATURE

CHANGE TO

ADDRESS

CITY

STATE

ZIP

LAST BALANCE OF ACCOUNT DUE UNLESS OTHERWISE INDICATED
BILLS ARE PAYABLE WHEN PRESENTED RETAIN THIS RECEIPT



Sheraton

STATEMENT

STATINTL

Cosmos Club

2121 MASSACHUSETTS AVENUE NORTHWEST
WASHINGTON, D. C. 20008

STATINTL

PLEASE RETURN THIS STUB WITH YOUR CHECK.

\$

DATE	REFERENCE	CHARGES	CREDITS	BALANCE
BALANCE FORWARDED				
September 10, 1976				
Cocktails		22.50		
9 dinners @ 9.35		84.15		
Wine		12.00		
DC Tax		9.49		
Room charge		20.00		
		Total		16.49
				9/148.14

CHARGES AND CREDITS NOT SHOWN ON THIS STATEMENT WILL APPEAR NEXT MONTH.

VOUCHERS WILL NOT BE SENT UNLESS SPECIFICALLY REQUESTED.

FD. FOOD
BR. BAR
TT. TELEPHONE & TELEGRAPH
TC. TOBACCO & CANDY
BA. BARBER SHOP

MS. MISC.
EC. ERROR CORRECTION
GC. GUEST CHARGE
ST. SALES TAX
RC. ROOM CHARGE

CR. CASH RECEIVED
PK. PARKING
DU. DUES
EF. ENTRANCE FEE
AC. AUDITORIUM CHG.

WF. WOMEN'S PRIVILEGE FEE
AF. ASSOCIATE FEES
LD. LAUNDRY & DRY CLEANING
CF. CHRISTMAS FUND

PLEASE PAY
LAST AMOUNT
IN THIS
COLUMN

COSMOS CLUB 2121 MASSACHUSETTS AVENUE N. W., WASHINGTON, D. C.

GINING ROOM ACCOUNT
ROOM 3033
MAKE CHECKS PAYABLE TO COK FUND.

6F24 HQS

CONT-D

STATEMENT

ACCOUNT NUMBER	STATEMENT NUMBER
25019	201
DATE	

AMOUNT ENCLOSED \$

PLEASE DETACH THIS PORTION AND RETURN WITH YOUR REMITTANCE TO INSURE CREDIT TO PROPER ACCOUNT

DATE	DESCRIPTION	PREVIOUS BALANCE ▶	CHARGES	CREDITS
9/08	FOOD & BEVERAGE		.30	
9/08	FOOD & BEVERAGE		.30	
9/08	FOOD & BEVERAGE		.30	
9/08	FOOD & BEVERAGE		1.25	
9/08	FOOD & BEVERAGE		1.25	
9/08	FOOD & BEVERAGE		1.25	
9/09	FOOD & BEVERAGE		.20	
9/09	FOOD & BEVERAGE		.20	
9/09	FOOD & BEVERAGE		.30	
9/09	FOOD & BEVERAGE		.30	
9/09	FOOD & BEVERAGE		.30	
9/09	FOOD & BEVERAGE		1.25	
9/09	FOOD & BEVERAGE		1.25	
9/10	FOOD & BEVERAGE		30.00	
9/10	FOOD & BEVERAGE		.25	

2.25

12 33.00

8.25

24.75

Ag.

MONTHLY PERIODIC RATE	% ANNUAL PERCENTAGE RATE	% BALANCES NOT PAID WITHIN DAYS ARE SUBJECT TO FINANCE CHARGES	BALANCES SUBJECT TO FINANCE CHARGE ARE CALCULATED AFTER DEDUCTING CURRENT PAYMENTS AND CREDITS
30 DAYS	60 DAYS	90 AND OVER	
THE ABOVE PORTION OF YOUR ACCOUNT IS NOW PAST DUE.			
NEW BALANCE ▶			

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ADMINISTRATIVE - INTERNAL USE ONLY

THE DIRECTOR OF CENTRAL INTELLIGENCE

WASHINGTON, D. C. 20505

STATINTL

Intelligence Community Staff

3 September 1976

STATINTL

MEMORANDUM FOR:

Executive Secretary, Scientific and
Technical Intelligence Committee

FROM

:

STATINTL

Chief, Support Staff, ICS

STATINTL

SUBJECT

:

Official Entertainment for STAP

1. This is to advise you that the official luncheons planned for the Science and Technology Advisory Panel on 10 and 11 September are approved. The IC Staff will cover the cost of these luncheons with the following caveats:

STATINTL

a. [REDACTED] has stated that, as a matter of policy, he desires all IC Staff or CIA employees to pay for their own lunches when they are included in the group at the Executive Dining Room function, or elsewhere in the building for that matter. If the luncheon is held at the Cosmos Club or outside the premises of the CIA, he has no objections to their luncheons being reimbursed from official funds.

b. On the voucher which you will submit for the reimbursement of luncheons at the Cosmos Club, we must have a statement as to the reason why IC Staff or CIA members should not pay their own expenses. This justification should also include a statement of the benefit derived by the US Government in picking up the tab for government employees included in the luncheon. This is a DCI requirement which was established within the past year.

2. I would appreciate receiving the names of those individuals who will be hosted at the luncheons you have planned for 10 and 11 September, and for which the IC Staff will be paying the cost. If you have any further questions, please let me know.

STATINTL

ADMINISTRATIVE - INTERNAL USE ONLY

16 AUG 1976

MEMORANDUM FOR: Chief, Support Staff, ICS

SUBJECT: Estimated costs for STAP in TQ and FY-77

1. Since the first meeting of the DCI's Science and Technology Advisory Panel was held on 27-28 May, I am in a better position to estimate the future support costs for this Panel for both the TQ and for FY-77. At present a 2-day meeting of the panel is planned for 10-11 September. The costs for this meeting and other Panel expenses during the TQ are estimated to be no more than \$3500 and it is expected that they will be funded by the IC Staff, according to our agreement with [REDACTED] STATINTL

2. For FY-77, the costs should be approximately \$15k for the four 2-day meetings during the year and for the occasional use of individual Panel members between meetings. The funding source for this amount is not clear at this point, but the STIC certainly requests that the IC Staff make plans to fund the Panel on a continuing basis.

STATINTL [REDACTED]

Executive Secretary

cc: DCI Budget Officer
OSI Budget Officer

Distribution:

Orig. & 1 - Addressee
1 - C/STIC
2 - STIC files

STATINTL

OSI:PSTD:STIC [REDACTED] /hcb/4170 (16 Aug 1976)

7 JUL 1976

MEMORANDUM FOR: Chief, Support Staff, ICS

SUBJECT: Reimbursement for STAP expenses

1. Attached are claim sheets of members of the DCI's Science and Technology Advisory Panel and some meal expenses charged to [REDACTED] and to me for which I request reimbursement. Please send the individuals their checks to the addresses indicated on the claim sheets and [REDACTED] and mine to me at 6F35, Headquarters.

STATINTL

2. For your information, there was a verbal agreement between Mr. Knoche and [REDACTED] that the cost of the FY-76 meeting would be borne by the IC Staff. This was acknowledged by [REDACTED] in his request of 6 February for budget projections and my reply on 10 February estimating a total cost of \$4950. The actual amounts total less than \$2200 for a variety of reasons.

STATINTL

STATINTL

STATINTL

3. For the record, the cost breaks down as follows:

	Consultants		\$1967.78
	Travel	\$ 462.00	
	Services	1160.00	
	Misc.	345.78	
STATINTL	Lunches [REDACTED] 5/27	\$ 28	43.80
	6 @ \$2.55	15.30	
	6 @ \$4.75	28.50	
STATINTL	Dinner [REDACTED] 5/27*		96.54
	6 @ \$16.09		
	Total		\$2108.12

* The costs of agency participants are not included.

SUBJECT: Reimbursement for STAP expenses

4. If there are any questions please call me on extension Red 9538.

STATINTL



Executive Secretary

Attachments:
As Stated

cc: DCI Budget Officer

Distribution:
Orig. & 1 - Addressee
1 - C/STIC
2 - STIC files

OSI:PSTD:STIC [REDACTED] hcb/4170 (6 Jul 76)

STATINTL

STATINTL



6F24 FQS

STATEMENT

CONT-D

ACCOUNT NUMBER	STATEMENT NUMBER
25015	185
DATE	

AMOUNT ENCLOSED \$

PLEASE DETACH THIS PORTION AND RETURN WITH YOUR REMITTANCE TO INSURE CREDIT TO PROPER ACCOUNT

DATE	DESCRIPTION	PREVIOUS BALANCE	CHARGES	CREDITS
5/26	FOOD & BEVERAGE		.20	
5/26	FOOD & BEVERAGE		.20	
5/26	FOOD & BEVERAGE		.30	
5/26	FOOD & BEVERAGE		.30	
5/26	FOOD & BEVERAGE		.30	
5/26	FOOD & BEVERAGE		1.25	
5/26	FOOD & BEVERAGE		1.25	
5/27	FOOD & BEVERAGE		.20✓	
5/27	FOOD & BEVERAGE		.20✓	
5/27	FOOD & BEVERAGE		.20✓	
5/27	FOOD & BEVERAGE		.20✓	
5/27	FOOD & BEVERAGE		.30✓	
5/27	FOOD & BEVERAGE		.30✓	
5/27	FOOD & BEVERAGE		.30✓	
5/27	FOOD & BEVERAGE		.30✓	
5/27	FOOD & BEVERAGE		.30✓	

DATE	DESCRIPTION	PREVIOUS BALANCE	CHARGES	CREDITS
5/27	FOOD & BEVERAGE		.20✓	
5/27	FOOD & BEVERAGE		1.25✓	
5/27	FOOD & BEVERAGE		1.45✓	
5/27	FOOD & BEVERAGE		1.45✓	
5/27	FOOD & BEVERAGE		1.45✓	
5/27	FOOD & BEVERAGE		1.75✓	
5/27	FOOD & BEVERAGE		1.75✓	
5/27	FOOD & BEVERAGE		2.35✓	
5/27	FOOD & BEVERAGE		3.00✓	
5/27	FOOD & BEVERAGE		3.00✓	
5/27	FOOD & BEVERAGE		3.00✓	
5/28	FOOD & BEVERAGE		.50	
5/28	FOOD & BEVERAGE		8.25	
5/28	FOOD & BEVERAGE		43.20	
5/29	SURCHARGE		9.01	

5/27 = 23.05 + 10% = 25.35 ÷ 10 = 2.535
 5/28 = 51.95 + 10% = 57.15 ÷ 12 = 4.76

PAYMENTS RECEIVED AFTER 28TH JUNE POSTED NEXT BILLING

30 DAYS	60 DAYS	90 AND OVER	NEW BALANCE	98.36
THE ABOVE PORTION OF YOUR ACCOUNT IS NOW PAST DUE				

FOR INFORMATION & DATA PROCESSING - DATA, INC., 4629 CEE HWY., ARLINGTON, VA 22204

STATEMENT

TEL. NO. DUPONT 7-7783

Approved For Release 2001/03/04 : CIA-RDP80T01198A000100010009-0

July 01, 1976

12-139

Cosmos Club

2121 MASSACHUSETTS AVENUE NORTHWEST
WASHINGTON, D. C. 20008

PLEASE RETURN THIS STUB WITH YOUR CHECK.

DATE	REFERENCE	CHARGES	CREDITS	BALANCE
BALANCE FORWARDED				
May 27, 1976				
Cocktails		25.65		
8 Dinners @ 9.00		72.00		
Parking		4.80		
DC Tax		6.24		
Room Charge		20.00		
			Total	128.69
			48	16.09

CORRECTED STATEMENT

2 of the 8 were Agency
and will pay their
own.

CHARGES AND CREDITS NOT SHOWN ON THIS STATEMENT WILL APPEAR NEXT MONTH.

VOUCHERS WILL NOT BE SENT UNLESS SPECIFICALLY REQUESTED.

FD. FOOD
BR. BAR
TT. TELEPHONE & TELEGRAPH
TC. TOBACCO & CANDY
BA. BARBER SHOPMS. MISC.
EC. ERROR CORRECTION
GC. GUEST CHARGE
ST. SALES TAX
RC. ROOM CHARGECR. CASH RECEIVED
PK. PARKING
DU. DUES
EF. ENTRANCE FEE
AC. AUDITORIUM CHG.WF. WOMEN'S PRIVILEGE FEE
AF. ASSOCIATE FEES
LD. LAUNDRY & DRY CLEANING
CF. CHRISTMAS FUNDPLEASE PAY
LAST AMOUNT
IN THIS
COLUMN

COSMOS CLUB 2121 MASSACHUSETTS AVENUE N. W., WASHINGTON, D. C.

Approved For Release 2001/03/04 : CIA-RDP80T01198A000100010009-0

CLAIM FOR EXPENSES - Director's Science and Technology Advisory Panel

TRANSPORTATION: Economy air fare from _____ to Wash., DC.
and return (ticket may be retained for return trip) \$ _____

Date and time of departure: _____

Transportation cost to terminal: _____ From Airport to Hotel: _____ \$ _____

Daily Expenses (reimbursement may not exceed \$42.00 per day):

_____	Lunch -	\$ _____	
(date)	Dinner -	_____	
	Hotel -	_____	\$ _____
May 27, 1976	Breakfast -	4.00	
(date)	Lunch -	_____	
	Dinner -	_____	
	Hotel -	33.92	\$ 37.92

Transportation cost from hotel to Headquarters and return: \$ _____

May 28, 1976	Breakfast -	4.25	
(date)	Lunch -	_____	
	Dinner -	18.00	
	Hotel -	33.92	\$ 56.17

Transportation cost from hotel to Headquarters and return: \$ _____

_____	Breakfast -	_____	
(date)	Lunch -	_____	
	Dinner -	_____	\$ _____

Transportation cost to terminal: \$ _____ From Airport to home: \$ _____
(estimates may be used for above)

Date and time of departure from Wash., DC: _____

Fee for services (\$ 145 per day) claimed: () Yes (XX) No \$ _____

TOTAL CLAIM \$ 94.09

STATINTL

- STATINTL

Please mail check to:

(Signature of Claimant)

(Airplane tickets for this trip

TRANSPORTATION: Economy air fare from not charged to STAP) to Wash., DC.
and return (ticket may be retained for return trip)

\$ -

Date and time of departure: 5/24/76; 8:45 a.m.

Transportation cost to terminal: - From Airport to Hotel: -

\$ -

Daily Expenses (reimbursement may not exceed \$42.00 per day):

5/26/76	Lunch -	\$ -	
(date)	Dinner -	8.25	
	Hotel -	28.62	\$ 36.87

5/27/76	Breakfast -	3.75	
(date)	Lunch -	-	
	Dinner -	-	
	Hotel -	28.62	\$ 32.37

Transportation cost from hotel to Headquarters and return: \$ 14.50

5/28/76	Breakfast -	3.25	
(date)	Lunch -	-	
	Dinner -	-	
	Hotel -	-	\$ 3.25

Transportation cost from hotel to Headquarters and return: \$ -

(date) -	Breakfast -		
	Lunch -		
	Dinner -		\$ -

Transportation cost to terminal: \$ 4.00 Portion of cost From Airport to home: 10.00 \$ 14.00
(estimates may be used for above)

Date and time of departure from Wash., DC: 5/28/76; 5:40 p.m.

Fee for services (\$ 145 per day) claimed: () Yes (X) No \$ -

TOTAL CLAIM \$ 100.99

STATINTL

STATINTL

Please mail check to:

(Signature of Claimant)

CLAIM FOR EXPENSES - Director's Science and Technology Advisory Panel

TRANSPORTATION: Economy air fare from _____ to Wash., DC.
and return (ticket may be retained for return trip) \$ 86.00

Date and time of departure: 26 May 11 AM by car

Transportation cost to terminal: _____ From Airport to Hotel: _____ \$ _____

Daily Expenses (reimbursement may not exceed \$42.00 per day):

_____	Lunch -	\$ _____	
(date)	Dinner -	_____	
	Hotel -	_____	\$ _____

_____	Breakfast -	_____	
(date)	Lunch -	_____	
	Dinner -	_____	
	Hotel -	_____	\$ _____

Transportation cost from hotel to Headquarters and return: _____ \$ _____

_____	Breakfast -	_____	
(date)	Lunch -	_____	
	Dinner -	_____	
	Hotel -	_____	\$ _____

Transportation cost from hotel to Headquarters and return: _____ \$ _____

_____	Breakfast -	_____	
(date)	Lunch -	_____	
	Dinner -	_____	\$ _____

Transportation cost to terminal: \$ _____ From Airport to home: _____ \$ _____
(estimates may be used for above)

Date and time of departure from Wash., DC: 1 Jun 1 PM

Fee for services (\$145 per day) claimed: (✓) Yes () No \$ 290.00

STATINTL

STATINTL

TOTAL CLAIM

\$ 376.00

Plc

(Signature of Claimant)

CLAIM FOR EXPENSES - Director's Science and Technology Advisory Panel

STATINTL

TRANSPORTATION: Economy air fare from to Wash., DC
and return (ticket may be retained for return trip) \$ 376.

Date and time of departure: 5/26/76 0845

Transportation cost to terminal: 10 From Airport to Hotel: - \$ 10.

Daily Expenses (reimbursement may not exceed \$42.00 per day):

<u> </u>	Lunch - \$ <u> </u>	
(date)	Dinner - <u> </u>	
	Hotel - <u> </u>	\$ <u> </u>

<u>5/27</u>	Breakfast - <u>2</u>	
(date)	Lunch - <u> </u>	
	Dinner - <u> </u>	
	Hotel - <u> </u>	\$ <u>2.</u>

Transportation cost from hotel to Headquarters and return: \$ 10.

<u> </u>	Breakfast - <u> </u>	
(date)	Lunch - <u> </u>	
	Dinner - <u> </u>	
	Hotel - <u> </u>	\$ <u> </u>

Transportation cost from hotel to Headquarters and return: \$ 10.

<u> </u>	Breakfast - <u> </u>	
(date)	Lunch - <u> </u>	
	Dinner - <u> </u>	\$ <u> </u>

Transportation cost to terminal: \$ 10 From Airport to home 10 \$ 20
(estimates may be used for above)

Date and time of departure from Wash., DC: 5/28/76 1740

Fee for services (\$145 per day) claimed: (✓) Yes () No \$ 290

TOTAL CLAIM

\$ 718

STATINTL

STATINTL

Please mail check to:

(Signature of Claimant)

CLAIM FOR EXPENSES - Director's Science and Technology Advisory Panel

STATINTL

TRANSPORTATION: Economy air fare from [redacted] to Wash., DC.
and return (ticket may be retained for return trip) *charged to DSB*

\$ 0.00

Date and time of departure: _____

Transportation cost to terminal: _____ From Airport to Hotel: _____ \$ _____

Daily Expenses (reimbursement may not exceed \$42.00 per day):

_____	Lunch - \$ _____	
(date)	Dinner - _____	
	Hotel - _____	\$ _____
<u>5.26</u>	Breakfast - _____	
(date)	Lunch - _____	
	Dinner - <u>14.00</u>	
	Hotel - _____	\$ <u>14.00</u>

Transportation cost from hotel to Headquarters and return: _____

\$ 18.00

<u>5/27</u>	Breakfast - <u>4.00</u>	
(date)	Lunch - _____	
	Dinner - <u>14.00</u>	
	Hotel - _____	\$ <u>18.00</u>

Transportation cost from hotel to Headquarters and return: _____

\$ 9.00

<u>5/28</u>	Breakfast - <u>4.00</u>	
(date)	Lunch - _____	
	Dinner - <u>4.00</u>	
		STATINTL \$ <u>8.00</u>

Transportation cost to terminal: \$ 9.00 From Airport to home: 14.00
(estimates may be used for above)

\$ 23.00

Date and time of departure from Wash., DC: _____

Fee for services (\$.145 per day) claimed: (☒) Yes (☐) No

\$ 290.00

STATINTL

TOTAL CLAIM

\$ 380.00

STATINTL

Please mail check to: _____

(Signature of Claimant)

CLAIM FOR EXPENSES - Director's Science and Technology Advisory Panel

TRANSPORTATION: Economy air fare from _____ to Wash., DC
and return (ticket may be retained for return trip) \$ NA

Date and time of departure: _____

Transportation cost to terminal: _____ From Airport to Hotel: _____ \$ NA

Daily Expenses (reimbursement may not exceed \$42.00 per day):

(date) Lunch - \$ _____
Dinner - _____
Hotel - _____

\$ NA

(date) Breakfast - _____
Lunch - _____
Dinner - _____
Hotel - _____

\$ NA

Transportation cost from ^{Home} ~~Hotel~~ to Headquarters and return: \$ 4.35

5/27
(date) Breakfast - _____
Lunch - _____
Dinner - _____
Hotel - _____

\$ NA

Transportation cost from ^{Home} ~~Hotel~~ to Headquarters and return: \$ 4.35

5/28
(date) Breakfast - _____
Lunch - _____
Dinner - _____

\$ NA

Transportation cost to terminal: \$ _____ From Airport to home: _____
(estimates may be used for above) \$ NA

Date and time of departure from Wash., DC: NA

Fee for services (\$ 145 per day) claimed: (☒ Yes () No

290-
\$ ~~292.70~~

TOTAL CLAIM

\$ 298.70

STATINTL

STATINTL

Please mail check to:

(Signature of Claimant)

DRAFT [REDACTED] hcb
18 June 1976

STATINTL

MEMORANDUM FOR: Deputy to the DCI for the Intelligence
Community

SUBJECT: TQ and FY-77 financing for STAP

file

1. As you may recall, the DCI's S&T Advisory Panel
was established early this year following talks I had with

STATINTL

[REDACTED] It was agreed
that the costs of the Panel for FY-76 would be borne by
the IC Staff and they were estimated in February at a
maximum of \$5K.

2. The STAP's first meeting was held on 27-28 May and
the total expenses, it appears, will be approximately \$2K
inasmuch as only ~~six~~ members attended, instead of the postu-
lated ten, two did not claim honoraria, and three did not
claim travel, as they were in Washington on other business.

3. The next STAP meeting will be on 10-11 September,
during the TQ, and I request that the IC Staff budget for
the cost of that meeting. I expect there will be eight
members by that time and therefore estimate the cost at a
maximum of \$3K.

SUBJECT: TQ and FY-77 financing for STAP

4. For FY-77 I anticipate at this time that the Panel may meet at most four times a year as a group, at an estimated cost of \$12K. For budgeting purposes, another \$3K should be added for additional days consulting, travel, and incidental expenses.

5. It is my strong feeling that this cost (\$15K) should be budgeted by the IC Staff. The Panel is a DCI panel and if paid for by OSI or even CIA, could be subject to criticism as being a "captive panel" under the influence of a particular office or agency rather than being a totally free, objective group. It seems to me that, as a general policy, this procedure would be the best for all concerned.

6. I would appreciate an early opportunity to discuss this with you so as to set the policy for the TQ and the future.

STATINTL


Chairman

DISTRIBUTION:

Orig. & 1 - Addressee
1 - D/SI
1 - C/STIC
2 - STIC files

OSI:PSTD:STIC /hcb/4170 (18 Jun 76)

STATINTL

TOP SECRET

SECRET

CONFIDENTIAL

UNCLASSIFIED

Approved For Release 2001/03/04 : CIA-RDP80T01198A000100010009-0

(SECURITY CLASSIFICATION OF ATTACHED MATERIAL SHOULD BE CIRCLED TOP AND BOTTOM)

ACTION SHEET

*file steps
maining*

DATE REC'D IN IC

IC #

DESCRIPTION OF ATTACHED MATERIAL:

TYPE OF MATERIAL

DRAFT Memo

DATED

18 Jun 76

FROM

C/STIC

TO

D/DCI/IC

SUBJECT

TQ and FY-77 financing for STAP

DELIVERED TO

DEADLINE DATE

FOLLOW-UP DATE

DIVISION ROUTING

TO	DATE	ACTION REQUIRED	INIT.	COMMENTS*
1. STATINTL [REDACTED]	18 June	Review	<i>SW</i>	<i>The attached yellow sheet is for information. STATINTL old stuff - Retain a copy [REDACTED] [REDACTED] agreed to FY-77 funding of STAP during a conversation with him in Sept [REDACTED]</i>
2. C/STIC	15 Aug	Approval	<i>[initials]</i>	
3. [REDACTED]	6F35			
4. STATINTL				
5.		STATINTL		
6.				

STATINTL

INSTRUCTIONS: Under each comment a line should be drawn across sheet and each comment numbered to correspond with the number in the "TO" column.

* If comments bear a higher classification than the attached material, the security classification of this sheet be changed.

FORM 964
6-63

USE PREVIOUS EDITIONS

Approved For Release 2001/03/04 : CIA-RDP80T01198A000100010009-0

UNCLASSIFIED

CONFIDENTIAL

SECRET

TOP SECRET

SCIENTIFIC AND TECHNICAL INTELLIGENCE COMMITTEE

DRAFT/ [REDACTED] hcb
18 June 1976

STATINTL

MEMORANDUM FOR: Deputy to the DCI for the Intelligence Community

SUBJECT: *Request for* ~~Request~~ and FY-77 financing for STAP *THE DCI'S* *SHOULD OUT*

1. *REQUESTS FOR YOUR REVIEW AND APPROVAL IN PARAGRAPHS 4 + 7.*

As you may recall, the DCI's S&T Advisory Panel (STAP)

was established early this year following talks I had with

It was agreed

that the costs of the Panel for FY-76 would be borne by the IC Staff, and they were estimated in February at a maximum of \$5K,

3. The STAP's first meeting was held on 27-28 May and the total expenses, it appears, *SHOULD ONLY APPROX* will be approximately \$2K. *INASMUCH AS ONLY SIX MEMBERS ATTENDED, INSTEAD OF THE POSTULATED TEN, WE WILL HAVE LATER,* two did not claim honoraria, and three did not claim travel, *AS THEY WERE IN WASHINGTON ON OTHER BUSINESS.*

4. The next STAP meeting will be *PROB* on 10-11 September, during the TQ, and I request that the IC Staff *PAY FOR* budget for the cost of that meeting. *WHO ARE SCHEDULED TO ATTEND* [I expect] there will be eight members *I* by that time and therefore estimate the cost *WILL BE* at a maximum of *3.2K* \$3K.

SUBJECT: TQ and FY-77 financing for STAP

4. For FY-77 I anticipate [at this time] that the Panel will meet [at most] four times, ~~[a year]~~ as a group, at an estimated cost of \$¹³~~12~~K. [For budgeting purposes,] another \$²~~8~~K ^{may} be added for additional [days] consulting, travel, and incidental expenses.

6. It is my [strong] feeling that ^{T40} [this] cost ^{or this Panel} [(\$15K)] should be ^{borne} ~~budgeted~~ by the IC Staff. The Panel is a DCI panel and if paid for ^{from} ~~by~~ OSI or ^{other funds,} ~~even~~ CIA, could be subject to criticism as being ^{subject to} ~~a "captive panel"~~ under the influence of a particular office ~~[or agency]~~ rather than being a totally free, ^{and} objective group. ^{DCI advisory panels,} [It seems to me that, as a general policy, this procedure would be the best for all concerned.]

7. I would appreciate an early opportunity to discuss this ^{nation} with you so as to set ^{an appropriate} [the] policy for ~~the TQ and the~~ future.

for the DCI and the Intelligence Community.

STATINTL

Chairman

Distribution:

Orig. & 1 - Addressee
~~1 - D/SI~~
1 - C/STIC
2 - STIC files

OSI:PSTD:STIC [REDACTED] hcb/4170 (18 Jun 76)

STATINTL

STAT

	Transport.	Services	Other	Total	Sept Est (Max)
	<i>—*</i>	290	870	228.70	300
	<i>—*</i>	—	94.09	94.09	475
STATINTL	— (DSB)	290	90.00	380.00	450
	376	290	5200	718.00	725
	86	290		376.00	300
	✓	✓			425
				100.00	100
	✓	✓			
					(ec) 350 East Coast
				1967.78	275 31 25

STATINTL

we
also here for DSB.

1st mtg 27-28 May 76

TRANSMITTAL SLIP		DATE
TO: <i>Executive Secy / STIC</i>		
ROOM NO.	BUILDING	
REMARKS:		
FROM:		
ROOM NO.	BUILDING	EXTENSION

FORM NO. 241
1 FEB 53

REPLACES FORM 36-8
WHICH MAY BE USED.

(47)

ADMINISTRATIVE - INTERNAL USE ONLY

2 June 1976

MEMORANDUM FOR: Executive Secretary, STIC

SUBJECT: Reimbursement for Official Entertainment

1. Per your request of 26 May 1976, the D/DCI/IC is prepared to approve payment for the official entertainment of the DCI's Science and Technology Advisory Panel (STAP) while they were meeting here on 27-28 May. Specifically, payment will be authorized for the two luncheons and the official dinner at the Cosmos Club. CIA employees who attended these functions will be expected to pay for their own meals.

2. Attached are instructions for claiming reimbursement for such entertainment. Please note that for future requests for reimbursement for officials they should be submitted well in advance of the actual event in order to give adequate time for consideration of the request.



EO/ICS

STATINTL

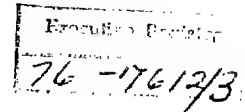
Att.

ADMINISTRATIVE - INTERNAL USE ONLY

Approved For Release 2001/03/04 : CIA-RDP80T01198A000100010009-0 - 2686

DDA 76-2197

17 MAY 1976



MEMORANDUM FOR: See Distribution

FROM : George Bush
Director of Central Intelligence

SUBJECT : Official Reception and Representation
Expenses at Headquarters and Domestic
Facilities

REFERENCE : Memo for Multiple Adses. from DCI, dtd
1 April 1976; Subj: Official Reception
and Representation Expenses at Headquarters

1. In view of the authorization contained in the FY 1976 budget appropriation, the referent is rescinded and the following policy pertaining to the expenditure of U.S. Government funds for official reception and representation purposes at Headquarters and domestic facilities is substituted therefor:

a. Appropriated funds may be used for official reception and representation expenses, including the expenses of cooperating U.S. Government officials at meetings concerned with the official functions of the Central Intelligence Agency. Agency employees in attendance at such meetings will normally be expected to pay for meals served to them. When a Deputy Director determines that this would be inappropriate and that the employees should be reimbursed for expenses incident to their attendance, the reason therefor must be stated on the voucher.

b. A Deputy Director or Independent Office Head is authorized to certify claims for reimbursement of expenses incurred for official reception and representation purposes and to submit these claims (in the format attached) to the Executive Secretary who is designated the single senior official who may approve the vouchers for payment or reimbursement. Since the burden should be a limited one, these responsibilities will be exercised without further delegation.

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ADMINISTRATIVE - INTERNAL USE ONLY

c. As a general policy the payment of expenses incurred for reception and representation purposes at functions attended solely by individuals whose services are funded by the Central Intelligence Agency, or by one of its proprietary organizations or for whose services the CIA reimburses another agency, will not be authorized. There may, however, in the view of a Deputy Director or an Independent Office Head, be unusual circumstances justifying an exception. Such an exception shall require the prior approval of the Director.

d. Due to a specific limitation on the total amount of money authorized for "official reception and representation expenses," funds for these purposes are included in the O/DCI budget and all such expenditures will be costed to the DCI Imprest Fund.

2. The foregoing policy and procedures do not apply to representation expenses incurred at overseas field stations for operational purposes involving non U.S. Government employees. Existing authorities governing these kinds of activities have not been modified.

3. Funds appropriated for the purpose of reception and representation expenses are limited. It is expected that Deputy Directors and Heads of Independent Offices will scrutinize each request to assure that the need for incurring such an expense is justified and that a benefit to the U.S. Government is derived.

/s/ George Bush

George Bush

Attachments

- A. Memorandum Format
- B. Voucher Format

MEMORANDUM FOR: Executive Secretary, CIA
THROUGH : Administrative Officer, DCI
SUBJECT : Request for Reimbursement for Reception and Representation Expenses Incurred in the Conduct of Official Duties
REFERENCE : DCI Memo dtd Subject: Official Reception and Representation Expenses at Headquarters and Domestic Facilities

The officer named below (Host) incurred expenses on the date indicated in an official capacity. It is requested that the charges be reimbursed.

<u>DATE</u>	:		
<u>HOST</u>	:		
<u>GUEST(S)</u>	:	<u>NAME</u>	<u>ORGANIZATION</u>

<u>AGENCY PARTICIPANTS</u>	:	<u>NAME</u>	<u>COMPONENT</u>
----------------------------	---	-------------	------------------

REIMBURSABLE CHARGES:
(Receipts Attached)

\$ _____

Check One:

☐

I certify that the payment of the charges cited herein are allowable under the standards established by referent memorandum.

☐

I certify that prior approval was obtained from the Director for an exception to the provisions of the referent memorandum.

Deputy Director
or Head of Independent Office

Approved For Release 2001/03/04 : CIA-RDP80T01198A000100010009-0

SECRET
(When Filled In)

REQUEST FOR REIMBURSEMENT OR PAYMENT	NAME OF CLAIMANT OR REQUESTING OFFICER ✓	DATE—VOUCHER NO. 2-12 (Finance use only)
	PAYMENT TO. (If other than above)	

33 ARE REQUESTED FOR EXPENSES INCURRED ON OFFICIAL BUSINESS OF A CONFIDENTIAL, EXTRAORDINARY, OR EMERGENCY NATURE AND ARE IN PAYMENT FOR: (Attach receipts and other supporting documents)

Reimbursement for authorized reception and representational expenses per attached memorandum and receipt.

(Memorandum and receipt retained in AO/DCI
for audit purposes.)

MENT INSTRUCTIONS		I CERTIFY FUNDS ARE AVAILABLE		DESIGNATION OF AGENT TO PICK UP FUNDS	
CERTIFICATION (Check when applicable)		OBLIGATION REFERENCE NO. 2001		CHARGE FAN ACCOUNT NO. 6210-1010	
		LIQUIDATION CODE 1 25X1A		I authorize my agent, whose signature appears below, to receive \$_____ of official funds on my behalf and acknowledge receipt of such funds and my responsibility therefor, when paid to my agent.	
REIMBURSEMENT		DATE AUTHORIZED SIGNATURE [Redacted]		DATE SIGNATURE OF AGENT	
I certify that the disbursements denuded above were necessarily made by me and that I have not been nor will I be reimbursed therefor from any other source and that this claim and attachments are true and correct.		AUTHENTICATION		DATE SIGNATURE OF CLAIMANT OR OFFICER	
PERSONAL SERVICES		DATE SIGNATURE OF APPROVING OFFICER [Redacted] 25X1A		ACKNOWLEDGEMENT OF RECEIPT	
The amount requested is due the payee for satisfactory performance of his services in accordance with the terms of his contract or other written or oral agreement.		CERTIFICATE FOR PAYMENT OR CREDIT		AMOUNT CHECK NO.	
SIGNATURE ✓ STATINTL		DATE SIGNATURE OF CERTIFYING OFFICER [Redacted]		DATE 25X1A SIGNATURE	

SPACE BELOW FOR EXCLUSIVE USE OF OFFICE OF FINANCE

[illegible]

SUBJECT: Official Reception and Representation Expenses at
HEADQUARTERS and Domestic Facilities

Distribution:

DDCI
DD/S&T
DDI
DDA
DDO
D/DCI/IC
D/DCI/NIO
General Counsel
Legislative Counsel
Inspector General
Chief, Audit Staff
Comptroller
Director, EEO
Assistant to the Director (Mr. Thuermer)
Executive Secretary
AO/DCI
Director of Finance
Director of Logistics
Assistant to the Director [REDACTED]
Executive Dining Room Office
Executive Registry
C/LSD/OL

STATINTL

DINING ROOM ACCOUNT
Approved For Release 2001/03/04 : CIA-RDP80T01198A000100010009-0
MAKE CHECKS PAYABLE TO EDP FUND.

STATEMENT

STIC 49007
6F35, Hqs

ACCOUNT NUMBER	STATEMENT NUMBER
49007	310
8/31/78	
DATE	

AMOUNT ENCLOSED \$ _____

PLEASE DETACH THIS PORTION AND RETURN WITH YOUR REMITTANCE TO INSURE CREDIT TO PROPER ACCOUNT

1978		PREVIOUS BALANCE ►		80.52
DATE	DESCRIPTION	CHARGES	CREDITS	
7/26	FOOD & BEVERAGE	.25CR		
7/26	FOOD & BEVERAGE	.25CR		
7/26	FOOD & BEVERAGE	.25CR		
7/26	FOOD & BEVERAGE	.25CR		
7/26	FOOD & BEVERAGE	.40CR		
7/26	FOOD & BEVERAGE	.40CR		
7/26	FOOD & BEVERAGE	.40CR		
7/26	FOOD & BEVERAGE	.40CR		
7/26	FOOD & BEVERAGE	.50CR		
7/26	FOOD & BEVERAGE	.50CR		
7/26	FOOD & BEVERAGE	.50CR		
7/26	FOOD & BEVERAGE	.50CR		
7/26	FOOD & BEVERAGE	1.45CR		
7/26	FOOD & BEVERAGE	1.45CR		
7/26	FOOD & BEVERAGE	1.45CR		
7/26	FOOD & BEVERAGE	1.45CR		
MONTHLY PERIODIC RATE		% ANNUAL PERCENTAGE RATE	BALANCES NOT PAID WITHIN DAYS ARE SUBJECT TO FINANCE CHARGES	
			BALANCES SUBJECT TO FINANCE CHARGE ARE CALCULATED AFTER DEDUCTING CURRENT PAYMENTS AND CREDITS	
Approved For Release 2001/03/04 : CIA-RDP80T01198A000100010009-0		NEW BALANCE ►		
30 DAYS	60 DAYS	90 AND OVER		
THE ABOVE PORTION OF YOUR ACCOUNT IS NOW PAST DUE.				

DINING ROOM ACCOUNT
 Approved For Release 2001/03/04 : CIA-RDP80T01198A000100010009-0
 MAKE CHECKS PAYABLE TO EDR FUND.

STATEMENT

OF 35, HQS

CONT-D

ACCOUNT NUMBER	STATEMENT NUMBER
49007	310
DATE	

AMOUNT ENCLOSED \$ _____

PLEASE DETACH THIS PORTION AND RETURN WITH YOUR REMITTANCE TO INSURE CREDIT TO PROPER ACCOUNT

DATE		DESCRIPTION	PREVIOUS BALANCE ►	
			CHARGES	CREDITS
7/27		FOOD & BEVERAGE	.40CR	
7/27		FOOD & BEVERAGE	.50CR	
7/27		FOOD & BEVERAGE	2.00CR	
7/27		FOOD & BEVERAGE	2.50CR	
7/27		FOOD & BEVERAGE	2.60CR	
7/27		FOOD & BEVERAGE	13.00CR	
8/31		SUPCHARGE	3.18CR	
8/31		FINANCE CHARGE	.69	
MONTHLY PERIODIC RATE		1.50%	ANNUAL PERCENTAGE RATE	18.0%
		BALANCES NOT PAID WITHIN 30 DAYS ARE SUBJECT TO		BALANCES SUBJECT TO FINANCE CHARGE ARE CALCULATED AFTER DEDUCTING CURRENT PAYMENTS AND CREDITS
		FINANCE CHARGES		
PAYMENTS RECEIVED AFTER SEP 29TH POSTED NEXT STATEMENT				
30 DAYS		60 DAYS	90 AND OVER	NEW BALANCE ►
THE ABOVE PORTION OF YOUR ACCOUNT IS NOW PAST DUE.				

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DINING ROOM ACCOUNT
ROOM 3E14
Approved For Release 2001/03/04 : CIA-RDP80T01198A000100010009-0
MAKE CHECKS PAYABLE TO EDR FUND.

STATEMENT

STIC 49007
6F35, Hqs

ACCOUNT NUMBER	STATEMENT NUMBER
49007	287
7/31/78	
DATE	

AMOUNT ENCLOSED \$ _____

PLEASE DETACH THIS PORTION AND RETURN WITH YOUR REMITTANCE TO INSURE CREDIT TO PROPER ACCOUNT

1978		PREVIOUS BALANCE ►		.00	
DATE	DESCRIPTION	CHARGES	CREDITS		
7/26	FOOD & BEVERAGE	3.00	2.00	20.80	
7/26	FOOD & BEVERAGE	4.80	3.20		
7/26	FOOD & BEVERAGE	6.00	4.00		
7/26	FOOD & BEVERAGE	17.40	11.60		
7/27	FOOD & BEVERAGE	4.80	2.40	21.60	
7/27	FOOD & BEVERAGE	6.00	3.00		
7/27	FOOD & BEVERAGE	31.20	15.60		
7/31	SURCHARGE	7.32			
				41.8	
				45.98	
MONTHLY PERIODIC RATE	% ANNUAL PERCENTAGE RATE	% BALANCES NOT PAID WITHIN DAYS ARE SUBJECT TO FINANCE CHARGES	BALANCES SUBJECT TO FINANCE CHARGE ARE CALCULATED AFTER DEDUCTING CURRENT PAYMENTS AND CREDITS		
PAYMENTS RECEIVED AFTER AUG 31 - POSTED NEXT STATEMENT					
30 DAYS		60 DAYS	90 AND OVER	NEW BALANCE ► 80.57	
THE ABOVE PORTION OF YOUR ACCOUNT IS NOW PAST DUE.					

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1978

DATE	DESCRIPTION	PREVIOUS BALANCE ▶	CHARGES	CREDITS
9/13	FOOD & BEVERAGE			69
9/14	FOOD & BEVERAGE		24.15	
9/15	FOOD & BEVERAGE		20.75	
9/30	SURCHARGE		4.50	
9/30	FINANCE CHARGE		.69	

MONTHLY PERIODIC RATE	1.50%	ANNUAL PERCENTAGE RATE	18.0%	BALANCES NOT PAID WITHIN 30 DAYS ARE SUBJECT TO FINANCE CHARGES	BALANCES SUBJECT TO FINANCE CHARGE ARE CALCULATED AFTER DEDUCTING CURRENT PAYMENTS AND CREDITS
PAYMENTS RECEIVED AFTER OCT. 31TH POSTED NEXT STATEMENT					
30 DAYS 60 DAYS 90 AND OVER					
THE ABOVE PORTION OF YOUR ACCOUNT IS NOW PAST DUE.					

NEW BALANCE ▶

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1978		PREVIOUS BALANCE ►	96.03
DATE	DESCRIPTION	CHARGES	CREDITS
10/16	PAYMENT - THANK YOU		45.84
10/27	FOOD & BEVERAGE	.40	
10/27	FOOD & BEVERAGE	.50	
10/27	FOOD & BEVERAGE	2.60	
10/31	SURCHARGE	.35	
10/31	FINANCE CHARGE	.75	
			<i>Pol Nov 10/84</i>
MONTHLY PERIODIC RATE	1.50%	ANNUAL PERCENTAGE RATE	18.0%
BALANCES NOT PAID WITHIN 30 DAYS ARE SUBJECT TO		BALANCES SUBJECT TO FINANCE CHARGE ARE CALCULATED AFTER DEDUCTING CURRENT PAYMENTS AND CREDITS	
FINANCE CHARGES			
PAYMENTS RECEIVED AFTER NOV 30 POSTED ON NEXT STATEMENT			
30 DAYS		NEW BALANCE ► 34.89	
60 DAYS			
90 AND OVER			
THE ABOVE PORTION OF YOUR ACCOUNT IS NOW PAST DUE.			

EXECUTIVE DINING ROOM

Date 11-20-67

ITEM NO.	ITEM	PRICE
<input type="checkbox"/> 1	Regular Lunch*	\$2.00
<input type="checkbox"/> 2	Steak Delmonico Lunch*	\$3.45
<input type="checkbox"/> 3	Steak New York Strip (8 oz.)	\$3.45

<input type="checkbox"/> 4	Filet Sandwich	\$3.15
<input type="checkbox"/> 5	Light Lunch	\$1.05
<input type="checkbox"/> 6	Jumbo Salad	\$1.45
<input type="checkbox"/> 7	Low Cal	\$1.45
<input checked="" type="checkbox"/> 8	Soup	\$.50
<input checked="" type="checkbox"/> 9	Salad — Vegetable	\$.30
<input checked="" type="checkbox"/> 10	Dessert	\$.40
<input checked="" type="checkbox"/> 11	Milk	\$.25
<input checked="" type="checkbox"/> 11	Coffee	\$.25
<input type="checkbox"/> 11	Tea	\$.25
<input type="checkbox"/> 11	Juice	\$.25
<input type="checkbox"/> 12	Misc.	\$2.00

*Includes salad or vegetable, juice, coffee, or tea.

Membership Card # 119007

Signature [Redacted]

Room No. 2530

Receipt Requested ☐

STATINTL

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STATINTL

10/23/78

John,

Attached are copies of the receipts
and the Cosmos Club bill in connection
with the STAP dinner on 14 September.
Here is the breakdown:

Room charge	\$ 20.00
Dinner	152.33
Bar	66.10
3 parking @ 1.25	3.75
Telephone (Carlucci)	<u>.25</u>
	\$242.43

Please pay the Cosmos Club directly.

STATINTL

Thanks,

Approved For Release 2001/03/04 : CIA-RDP80T01198A000100010009-0

STATEMENT

STATINTL

12-139 X

90272



Please return this stub with your check

\$ _____

DATE	REFERENCE	CHARGES	CREDITS	BALANCE
AUG 31, 78				.00

BALANCE FORWARDED

SEP 5, 78	4	17.28		17.28
SEP 5, 78	3	.25		17.53
SEP 6, 78	11	2.55		20.08
SEP 6, 78	5	1.25		21.33
SEP 6, 78	8	3.62		24.95
SEP 11, 78			185.19	160.24 CR
SEP 14, 78	3	.25		159.99 CR
SEP 14, 78	12	20.00		139.99 CR
SEP 14, 78	8	152.33		12.34
SEP 14, 78	7	66.10		78.44
SEP 14, 78	5	1.25		79.69
SEP 14, 78	5	1.25		80.94
SEP 14, 78	5	1.25		82.19

STATEMENT DOES NOT REFLECT
PAYMENTS AFTER SEPTEMBER 30, 1978

1. BARBER	7. BAR	SPECIAL PARTIES	Please Pay Last Amount in This Column
2. TOBACCO, ETC.	8. FOOD		
3. TELEPHONE	9. GUEST CHARGE	12. PRIVATE ROOM CHARGE	CM CREDIT MEMO
4. LODGINGS	10. CHRISTMAS FUND	13. FLOWERS	DM DEBIT MEMO
5. PARKING	11. MISC.	14. EXTRA HELP	CR CREDIT BALANCE
6. LAUNDRY		15. MISC.	GC GUEST CHARGE

CHARGES AND CREDITS NOT SHOWN ON THIS STATEMENT WILL APPEAR NEXT MONTH
COSMOS CLUB 2121 Massachusetts Avenue, N.W., Washington, D.C. 20008 DUont 7-7783

Cosmos Club

PARKING CHARGE

Member S. 12-139
 Account No. [REDACTED]
 Guest [REDACTED] STATINTL
 Date SEP 14 1970

Parking Rates

Luncheon Period \$1.25 ☒
 Dinner Period 1.25 ☒
 All Day 2.50 ☐
 (While utilizing Club facilities)

Persons using parking lot should keep their cars locked. The Club is not responsible for articles left in cars. If requested, please leave your keys with the parking lot attendant, or at the front desk, with your name and Club number.

License No. [REDACTED]

Space No. _____

Total Charges _____

STATINTL

Cosmos Club

PARKING CHARGE

Member S. 12-139
 Account No. [REDACTED]
 Guest [REDACTED] STATINTL
 Date SEP 14 1970

Parking Rates

Luncheon Period \$1.25 ☒
 Dinner Period 1.25 ☒
 All Day 2.50 ☐
 (While utilizing Club facilities)

Persons using parking lot should keep their cars locked. The Club is not responsible for articles left in cars. If requested, please leave your keys with the parking lot attendant, or at the front desk, with your name and Club number.

License No. [REDACTED]

Space No. _____

Total Charges _____

STATINTL

Cosmos Club

PARKING CHARGE

Member [REDACTED] 12-139
 Account No. [REDACTED]
 Guest [REDACTED] STATINTL
 Date SEP 14 1970

Parking Rates

Luncheon Period \$1.25 ☒
 Dinner Period 1.25 ☒
 All Day 2.50 ☐
 (While utilizing Club facilities)

Persons using parking lot should keep their cars locked. The Club is not responsible for articles left in cars. If requested, please leave your keys with the parking lot attendant, or at the front desk, with your name and Club number.

License No. [REDACTED]

Space No. 49

Total Charges _____

STATINTL

Account # 101-109

Account #	1	2	-	1	3	9
-----------	---	---	---	---	---	---

7 SPECIAL BAR²
SEP 14 1978

SIGNATURE _____

13	Catch	4	05
3	Bourbon	4	05
4	Whisky	5	40
2	Gin	2	70
5	Vodka	6	75
5	Dubonnet	6	75
10	Lemon	13	50
3	BHS # 24	18.	00
	Waiter		
		TOTAL	61 20
	Table No		
	SPECIAL DR	SALES TAX	4 90
	Date		
	SEP 14 1976	GRAND TOTAL	66 10

One Local Call 25c

get of

12-139

Mr. Carlucci

Waiter	TOTAL	131.05
Table No. 9		
Persons 14	D.C. SALES TAX	11.28
	GRAND TOTAL	172.33

DATE _____

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1-49007 1.90

2- [REDACTED] 2.40-1.90

1- Sky 2.40

STATINTL

190
19
209

29.40
294
3 2.34

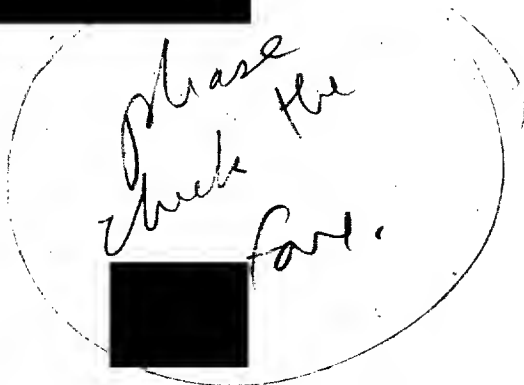
1900
190
2090

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My "best" "wishing" handwriting
but I am insisting on reimbursing them,
in view of my frequent exploitation.



STATINTL



212¹²
424²⁴

STATINTL

Consultants									
Date	Travel	Services	Misc	Subtotal	Meals	Misc	Total	Extra days	
1 2028 May 76	4163	1160	3416	1968	146		2108	-	
2 1531 Sept 76	1457	1305	424	3186	173	41	3400	-	
3 970 Dec 76	1660	1980	607	4248	191	12	4451	4	
4 1708 Mar 77	1640	1399	400	3639	223	16	3878	4	
	5219	6044	1777	13041	727	69	13837	13	
5 1647 Jan 77	1311	1267	401	2980	141	19	3140	1	
6 2228 Sep 77	1581	1774	288	3643	74	25	3742	4	
7 1526 Dec 77	859	1176	261	2295	127	19	2441	1	
8 1586 Mar 78	983	1809	124	2916	213	13	3142	-	
	4784	6026	1074	11834	555	76	12465	6	

	2		2	+ 4	
	Travel	Other	Consa		
1st 2	1626842	954757	30752985		5655 5583
2nd 2	1600	1000	3100		
Total	3200	2000	<u>6200</u>	12000	

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5749

Date	Travel	Services	Misc	Subtotal	Meals	Misc	Total
1 27-28 May 76	412	1160	346	1968	146		2108
2 30-11 Sept 76	1457	1305	424	3186	173	411	3400
3 10 Dec 76	1660	1980	607	4248	191	12	4451
4 1-15 Mar 77	1640	1599	400	3639	223	18	3878
5 5-19 Apr 77	5219	6044	1777	13041	727	69	13837
6 17-24 May 77	1311	1267	401	2980	141	19	3140
7 27-28 Sept 77	1581	1774	288	3643	74	25	3742
8 15-16 Dec 77	849	1176	261	2285	127	19	2442
9 15-16 Mar 78							

5600

18,200

2400

6 @ 400 = 2400

12-1300

56000

~~18,200~~

Q

M

W



STATINTL



STATINTL

400
800
4000

- 4200

12

STATINTL

STATINTL

[REDACTED]

When I wrote to you on the 24th requesting travel reimbursement for [REDACTED] I was not aware of the existence of the attached form. Hence, the reason for not using it.

STATINTL

In addition to the expenses listed in the letter of the 24th, [REDACTED] is claiming the consultant's fee of \$145 as indicated on attached.

STATINTL

Sorry to have caused any confusion.

[REDACTED]

STATINTL

STATINTL

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17 JUL 1976

MEMORANDUM FOR: Chief, Support Staff, ICS

SUBJECT: Reimbursement for STAP expenses

STATINTL

1. Attached are claim sheets of members of the DCI's Science and Technology Advisory Panel and some meal expenses charged to [REDACTED] and to me for which I request reimbursement. Please send the individuals their checks to the addresses indicated on the claim sheets and Dr. Nall's and mine to me at 6F35, Headquarters.

STATINTL

2. For your information, there was a verbal agreement between Mr. Knoche and [REDACTED] that the cost of the FY-76 meeting would be borne by the IC Staff. This was acknowledged by [REDACTED] in his request of 6 February for budget projections and my reply on 10 February estimating a total cost of \$4950. The actual amounts total less than \$2200 for a variety of reasons.

STATINTL

3. For the record, the cost breaks down as follows:

STATINTL

Consultants			\$1967.78
Travel	\$ 462.00		
Services	1160.00		
Misc.	345.78		
Lunches	[REDACTED] 5/27 & 28*	STATINTL	43.80
6 @ \$2.55	15.30		
6 @ \$4.75	28.50		
Dinner	[REDACTED] 5/27*	STATINTL	96.54
6 @ \$16.09			
Total			\$2108.12

* The costs of agency participants are not included.

SUBJECT: Reimbursement for STAP expenses

4. If there are any questions please call me on extension Red 9538.

STATINTL


Executive Secretary

Attachments:
As Stated

cc: DCI Budget Officer

Distribution:
Orig. & 1 - Addressee
1 - C/STIC
2 - STIC files

OSI:PSTD:STIC /hcb/4170 (6 Jul 76)

STATINTL

~~CONFIDENTIAL~~

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10 FEB 1976

MEMORANDUM FOR: Executive Officer, Intelligence Community Staff

SUBJECT: FY 76 Budget Projections

1. At the present time we are organizing the first meeting of the USIB Chairman's Science and Technology Advisory Panel to be held in May for two days. The estimated costs are as follows:

Consultant fees \$145 per day for 10 persons	\$2900
Approx. 4 RT from W. Coast points @ \$360	1450
Approx. 6 RT from E. Coast points @ \$100	600
Total	<u>\$4950</u>

2. The members of the panel have not yet been determined, therefore the travel costs have been approximated. There will be some additional minor costs for local travel.


STATINTL



Executive Secretary

STATINTL

Distribution:

Orig. & 1 - Addressee
1 - C/STIC & 
2 - STIC files


STATINTL

OSI:PSTD:STIC:  hcb/4170 (10 Feb 76)

CLASSIFIED BY	029270
EXEMPT FROM GENERAL DECLASSIFICATION	
EXEMPTION CATEGORY:	
(1) (2) (3) or (4) (circle one or more)	
AUTOMATICALLY DECLASSIFIED ON	
28 February 1977	

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~~CONFIDENTIAL~~

SENDER WILL CHECK CLASSIFICATION TOP SECRET TOP SECRET			
UNCLASSIFIED CONFIDENTIAL SECRET			
OFFICIAL ROUTING SLIP			
TO	NAME AND ADDRESS	DATE	INITIALS
1	Chairman, STIC	STATINT	
2	6F24		
3			
4			
5			
6			
ACTION	DIRECT REPLY	PREPARE REPLY	
APPROVAL	DISPATCH	RECOMMENDATION	
COMMENT	FILE	RETURN	
CONCURRENCE	INFORMATION	SIGNATURE	
Remarks: John: <i>OK STAP out</i> I would appreciate knowing the likelihood of the STIC panel convening this fiscal year. We intend to honor our commitment if it is required but I need to grind your figures into the equation as we closely monitor our dwindling treasury. 			
FOLD HERE TO RETURN TO SENDER			
FROM: NAME, ADDRESS AND PHONE NO.		DATE	
EO/ICS		6 Feb	
Approved For Release 2001/03/04 : CIA-RDP80T01198A000100010009-0 UNCLASSIFIED CONFIDENTIAL SECRET			

*Discontinuing change
8 at*

6 February 1976

MEMORANDUM FOR: Division and Staff Chiefs

SUBJECT: FY76 Budget Projections

1. Our FY76 budget is operating within narrowly drawn confines and all indications are that funds will be extremely tight for the remainder of the fiscal year. We are under instructions from OMB to minimize travel and related costs and for the first time we will have to monitor closely new personnel entering on duty because of shortfalls in salary money.

2. To help in planning our activities through 30 June 1976, I need to know your projected needs for travel, equipment, contractual services or any other demands upon the public treasury. Specifically, may I have the following detailed information:

Travel

Name of traveler(s), date, estimated number of days, itinerary, purpose

Other Budget Requirements

New rentals

Contracts - Name of contractor/project, estimated cost, purpose

Equipment & Supplies

3. I would appreciate having a response by Friday, the 13th day of February.

SIGNED

[Redacted Signature]

EO/ICS

STATINTL

6Feb76

Subj: FY76 Budget Projections

Distribution:

Gen. Wilson

 STATINTL

Ch/CS

PD/Plans

Act. Ch/CPAD

Act. Ch/MPRRD

Ch/PRD

Ch/HRB

USIB/IRAC Sec

Chairman, SIGINT

Chairman, HUMINT

Chairman, IHC

Chairman, Security

Chairman, STIC ✓

STAP MTG - 1677 June 1977

STATINTL

Travel Services Misc

Total

—	324.64 337.92	8 ⁴⁰	346.32	313.04
297	—	111 ⁸⁴	408.89	
112.00	152.32 168.96	29 ⁵⁰	310.46	293 ⁸²
392.00	380.80 422.40	49 ⁵⁸	863.98	822 ³⁸
118.00	324.64 357.92	91 ⁴¹	547.33	514 ⁰⁵
392.00	—	110 ⁶⁴	502.64	502.64
<u>1311⁰⁰</u>	<u>1267.20</u>	<u>401⁴²</u>	<u>2979.62</u>	<u>2887</u>

1 inch 5/13 (27@ 3.91⁺) 24⁹⁰ + 2.49 2,29
 6/16 27.39
 6/17 (6@ 4.79⁻) 26⁴⁰ + 2.64 ~~27.39~~
 28.74

Dinner 6/16 5@ 16.52 (STAP mbrs only) 82⁶⁰

Coffee Donuts 6/16/17 19¹⁵
 160.14
 3139.76

	May 76 6 intro present	Sept	Dec	March 77
Consultants	1967.78	3186 ²³	4247.50	3639.10
Travel	462	1457	1660	1640.05
Services	1160	1305	1980.16	1599.36
Misc	345.78	424 ²³	602.34	329.69
Lunches	43.80	24.75	53.08	53.46
Dinner	9654	148.14	150.00	185.88
Misc		271		
Total	2108.12	3359.12	4450.58	3878.44 13796.26

3380 * 4 = 13400
3900 * 4 = 15600

Est for FY 78 (Panel of 10)

Travel 2100

Services 2100

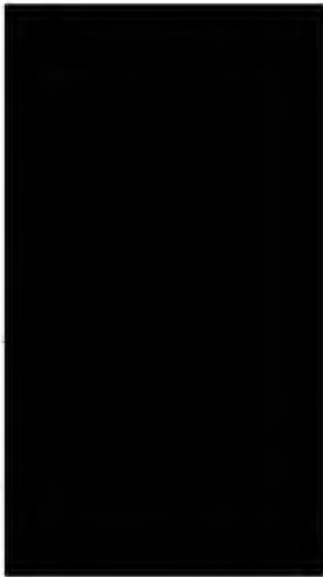
Meals 300

Misc 500

5,000 * 4 = 20K

STAP MTG 10-11 Sept 76

STATINTL



Travel	Services	Misc	Total
99	290	73 ⁵⁶	462.56
108	290	52 ¹	450.00
-	290	20 ²⁰	310.20
376	290	62 ³⁰	728 ³⁰
376	-	53	429
384	-	135 ¹²	519.12
<u>114</u>	<u>145</u>	<u>28⁰⁰</u>	<u>287⁰⁰</u>
1487	1305	424 ²³	3186 ²³

Lunches 9/10 9 @ 2.75
JN, AS, HH.

24.75

Dinner 9/10 9 @ 16.46

Coffee & Donuts 10-11

148.14
3359.12

(10) 991
(patty cash 031)